

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Here We Grow Early Learning & Childcare Centre Inc.	Licence Number 2013607	Inspection Date July 06, 2023	
Facility Name Here We Grow Youth Center		Telephone Number (506) 372-9459	
Address 55 Douglas Street Salisbury NB E4J 2B4			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jul 20, 2023	
Comments: 1 staff member does not currently have a valid first aid and cardiopulmonary resuscitation certificate. This staff has been newly hired and was taking their course during the time that the inspector was present at the facility. Once a certificate is obtained, this must be added to the staff's file and proof must be provided to the inspector.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jul 06, 2023	Jul 06, 2023
Comments: 1 staff member has obtained a criminal record check prior to employment, however did not obtain a vulnerable sector check. This staff was asked to leave the premises. A vulnerable sector check was obtained during the inspection and staff returned on site. This information was added to the staff's file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jul 20, 2023	
Comments: 2 of the 8 audited children's files are missing the full address for the medical practitioner. Recommendation that administrator review all children's records to ensure that all required information is indicated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 20, 2023	
Comments: 1 of the 8 audited children's records is missing the full address and telephone number for an emergency contact. Recommendation that administrator review all children's records to ensure that all required information is indicated.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 13, 2023	
<p>Comments: 1 staff member has obtained a criminal record check prior to employment, however did not obtain a vulnerable sector check. This staff was asked to leave the premises. A vulnerable sector check was obtained during the inspection and staff returned on site. This information was added to the staff's file.</p> <p>1 staff member has obtained a criminal record check, however a copy was not in their file. This information must be placed in the staff's file and proof must be provided to the inspector.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 20, 2023	
<p>Comments: 1 staff member does not currently have a valid first aid and cardiopulmonary resuscitation certificate. This staff has been newly hired and was taking their course during the time that the inspector was present at the facility. Once a certificate is obtained, this must be added to the staff's file and proof must be provided to the inspector.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 06, 2023	Jul 06, 2023
<p>Comments: Daily attendance records are held, however the absence codes were missing on certain records. This information was added immediately. Deficiency is now compliant</p>			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Jul 20, 2023	
<p>Comments: 2 of the 8 audited children's records are missing the consent to provide transportation from school. Recommendation that administrator review all children's records to ensure that all required information is indicated.</p>			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jul 20, 2023	
<p>Comments: 5 out of 5 verified water bottles were not labelled with the child's name. Administrator must ensure that food brought from home is labelled with the children's names.</p>			

General Comments

During the renewal inspection, inspector observed children playing outdoors and some children going to the community pool for swimming lessons. Inspector observed the lunch period as well as free play. Inspector observed positive interactions between the children and the educators, such as getting on their level to interact with them as well as setting reasonable limits that make sense to the children.

Inspector observed that there is protective surfacing missing below the tire swings, swing sets, underneath slides as well as underneath monkey bars. Recommendation that administrator contact required individuals/maintenance to ensure that adequate protective surfacing is added. Recommendation that children do not use this equipment until adequate protective surfacing is added.

Reminder to ensure that the departure time is indicated on the potential illness forms.

Ratio is respected during the inspection.

original signed by
Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

July 06, 2023

Date

original signed by
Laura Sleep

Signature of Operator/Designate

July 06, 2023

Date