

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Here We Grow Early Learning & Childcare Centre Inc.	Licence Number 2013607	Inspection Date September 20, 2022
Facility Name Here We Grow Youth Center		Telephone Number (506) 372-9459
Address 55 Douglas Street Salisbury NB E4J 2B4		
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Oct 05, 2022	
Comments: 1 employee is missing a copy of their check with Social Development. All employees who are over the age of 18 must receive a check with Social Development. 1 employee is missing a copy of their criminal record check/vulnerable sector check as the case may be. All employees who are over the age of 18 must receive a criminal records check/vulnerable sector check as the case may be.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 12, 2022	
Comments: 1 of the audited children's records is missing the Medicare number and expiration date. Recommendation that Administrator review all children's records to ensure that all required information is documented.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 12, 2022	
Comments: 1 of the audited children's records is missing the name, address and telephone number for the medical practitioner and 1 record is missing the telephone number and address of the medical practitioner. Recommendation that Administrator review all children's records to ensure that all required information is documented.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 12, 2022	
Comments: 1 of the audited children's records is missing 1 emergency contact and 1 record is missing the phone number for one of the emergency contacts. Recommendation that Administrator review all children's records to ensure that all required information is documented.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be. Comments: 1 employee is missing a copy of their criminal record check/vulnerable sector check as the case may be. All employees who are over the age of 18 must receive a criminal records check/vulnerable sector check as the case may be and this information must be placed in the staff's file.	24(1)(c)(v)	Sep 28, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development. Comments: 1 employee is missing a copy of their check with Social Development. All employees who are over the age of 18 must receive a check with Social Development and this information must be placed in the staff's file.	24(1)(c)(vi)	Oct 05, 2022	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator. Comments: Operator and 3 educators do not have a valid first aid certificate and cardiopulmonary resuscitation certificate. Valid trainings must be completed and certificates must be added to their files.	24(1)(c)(vii)	Oct 21, 2022	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child. Comments: 5 of the audited children's records are missing the consent regarding transporting the child or providing transportation. Recommendation that Administrator review all children's records to ensure that all required information is documented.	27(g)	Oct 12, 2022	
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies; Comments: Inspector found toxic products on a side table in the classroom. All toxic products must be placed under lock and key. Administrator placed these under lock and key immediately. Deficiency is now compliant	39(2)(a)	Sep 20, 2022	Sep 20, 2022
45(1) An operator of a licensed facility shall require a parent or guardian of a child receiving services at the licensed facility to (b) indicate whether the absence is due to illness or otherwise. Comments: Inspector observed that the absence codes are not used consistently on the daily attendance records. Administrator must ensure that the parents indicate whether the child's absence is due to illness or another reason and that this information be indicated on the daily attendance records.	45(1)(b)	Sep 20, 2022	

General Comments

During the time of the inspection, inspector observed outdoor and indoor play. Inspector observed children playing with building blocks as well as making art during the time of the inspection. Inspector observed positive interactions between the educators and the children, such as comforting children who were upset.

Inspector had a conversation with the Administrator regarding ensuring that the dates are added to the staff attendance records.

Ratio was respected during the time of the inspection.

original signed by
Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

September 22, 2022

Date

original signed by
Jennifer Edgett

September 22, 2022

Signature of Operator/Designate

Date