

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DIVINE MERCY CATHOLIC SCHOOL INC.	Licence Number 2013382	Inspection Date June 20, 2023	
Facility Name Divine Mercy Early Learning Center		Telephone Number (506) 642-8122	
Address 30 Douglas St Saint John NB E2K 0G5			
Name of Early Learning and Childcare Licensing Staff Cathleen LeBlanc		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Jun 07, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Jun 09, 2023	
Comments: One Board of Director is missing their Criminal Record / Vulnerable Sector Check. Once the completed document is received, a copy of this document is to be sent to QAM.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jun 02, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 07, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 07, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 28, 2023	
Comments: Three Staff have not completed their 16-hour Standard First Aid with CPR Level C. These three staff have finished the online portion of this training. In-person training is to be booked and the confirmation email is to be sent to QAM. Educators without their 16-hour Standard First Aid with CPR Level C, are not to be left alone with the children.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jun 01, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
31(6) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants or preschool children shall be enclosed with a fence at least 1.22 m in height with a gate that is secured at all times when the children are present.	31(6)	Jun 30, 2023	
Comments: Administrators are in the process of getting quotes for the new fence. Once the fence plan has been finalized, the plan must be sent to QAM, identifying the dates in which the fence will be added.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jun 05, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jun 02, 2023	Jun 20, 2023
Comments: Deficiency is now compliant			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jun 07, 2023	Jun 20, 2023
Comments:			

General Comments

A Follow-Up Renewal Inspection was completed this morning. Administrators are in the process of getting fencing quotes, and administrators have stated that the plan is, to have a proper fence in place, by September 2023. QAM to conduct a monitoring visit in September, to ensure that fence has been added.

Three staff have not completed their 16-hour Standard First Aid with CPR Level C training. All 3 staff have recently completed the online portion of this training. All three staff are in the process of booking and completing the in-person component. Staff who have not completed their First Aid with CPR Level C training, are not to be left alone with children.

One member of the Board of Directors is missing their Criminal Record / Vulnerable Sector Check. Administrator stated that the paperwork has been sent in, and that they are waiting for the completed document.

original signed by
Cathleen LeBlanc

Signature of Early Learning and Childcare Licensing Staff

June 20, 2023

Date

original signed by

Unable to obtain operator signature, numerous attempts made

Signature of Operator/Designate

June 20, 2023

Date