

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DIVINE MERCY CATHOLIC SCHOOL INC.	Licence Number 2013382	Inspection Date May 30, 2023	
Facility Name Divine Mercy Early Learning Center		Telephone Number (506) 642-8122	
Address 30 Douglas St Saint John NB E2K 0G5			
Name of Early Learning and Childcare Licensing Staff Cathleen LeBlanc		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Jun 07, 2023	
Comments: One educator file was missing proof of the 90-hour curriculum training (Proof of registration and or certificate). All educators must have either their ECE Certificate or be signed up to take the 90-hour curriculum training. Proof of registration is required.			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be,(i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Jun 09, 2023	
Comments: 3 Board of Directors did not have their completed Criminal Record / Vulnerable Sector checks on site. Two of these checks were sent to QAM the same day, but one is in the process of being completed. All completed checks are to be added to board member files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Jun 02, 2023	
Comments: During a random review of preschool child files, one file was missing their immunization record. Immunization record to be added to file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 07, 2023	
Comments: Three educator files were missing job descriptions. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 07, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Three educator files were missing signed statements. To be signed and added to files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jun 28, 2023	
Comments: Three educator files were missing First Aid Certificates. Educators without First Aid / CPR are not to be left alone with children.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jun 01, 2023	
Comments: Afterschool Program - one room did not have children signed in. A conversation was had with educator regarding attendance records and how they must reflect the number of children, at any given time. Children to be signed in at arrival and out, at departure.			
31(6) The outdoor play area of a full-time or part-time early learning and childcare centre at which services are provided to infants or preschool children shall be enclosed with a fence at least 1.22 m in height with a gate that is secured at all times when the children are present.	31(6)	Jun 30, 2023	
Comments: Fencing is not enclosed. Facility is in the process of having fencing added. Contact QAM once fencing has been added.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jun 05, 2023	
Comments: Preschool Classroom: Play kitchen accumulating dust and debris. To be cleaned. Star Diner - door broken. To be repaired. Green play table, beside stand-up chalkboard - drawer broken. To be repaired. Green play table, beside stand-up chalkboard - top of table, left side, paper ripped off. To be repaired, painted, or removed. White shelving units accumulating dust and debris. To be cleaned.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jun 02, 2023	
Comments: Storage room door was unlocked. This door is to be locked at all times.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Jun 07, 2023	
Comments:			

General Comments

A Renewal Inspection was completed today.
 Preschool - children were observed inside and during outside play. While inside, educator was observed reading a book to the group. Children were observed listening to the story and drawing pictures. The afterschool children were observed during outside play and in their classroom. While inside, children were observed building, drawing, reading, and completing homework. Positive child guidance techniques were observed during today's inspection. Educators were observed talking to the children, taking part in play, and using positive language.
 A follow-up inspection is required.

original signed by
 Cathleen LeBlanc

May 30, 2023

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Heidi Burnham

May 30, 2023

Signature of Operator/Designate

Date