

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DIVINE MERCY CATHOLIC SCHOOL INC.	Licence Number 2013382	Inspection Date May 26, 2022	
Facility Name DIVINE MERCY CATHOLIC PRESCHOOL		Telephone Number (506) 214-5556	
Address 30 Douglas St Saint John NB E2K 0G5			
Name of Early Learning and Childcare Licensing Staff Cathleen LeBlanc		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jun 03, 2022	
Comments: One staff file was missing their SD Check. Staff files must include a copy of a check with the Department of Social Development. Educators require this check, before being able to work with children.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Jun 03, 2022	
Comments: One staff member's Criminal Record check has expired. To be renewed and added to file.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	May 31, 2022	
Comments: Previous inspection reports were not posted on the parent board. The most recent Monitoring Inspection and the most recent Renewal / Follow up inspection are to be posted in a clearly visible and prominent place.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jun 10, 2022	
Comments: Six children's files were missing Medicare information. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	May 31, 2022	
Comments: One staff file was missing their ECE Training certificate. To be added.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jun 03, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One staff file was missing their SD Check. Staff files must include a copy of a check with the Department of Social Development. Educators require this check, before being able to work with children.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	May 31, 2022	
Comments: Postings are: visible, preferably on a parent information board at the facility entrance; and kept updated. Name of administrator to be added to parent board, at entrance of facility.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	May 31, 2022	
Comments: QA Monitor's information was posted in the classroom. QA Monitor's name and contact information, as well as the Inspector's name and contact information to be added to parent board, at the entrance of the facility.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.	25(f)	May 31, 2022	
Comments: Names of board members were observed, but telephone numbers need to be added.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	May 31, 2022	
Comments: Play Kitchen is accumulating dust and debris. To be cleaned. Toy buckets, beside play kitchen, accumulating dust and debris. To be cleaned. Wooden shelf, at the entrance of the classroom, accumulating dust and debris. To be cleaned..			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	May 31, 2022	
Comments: Protective surfacing is required for any stationary climbing structures regardless of height. However, it is recommended that all other climbing structures also have protective servicing. It should be turned over or raked weekly to ensure proper depths are maintained.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	May 31, 2022	
Comments: Toxic cleaning supplies were observed in an unlocked, high cupboard. Toxic products are to be kept in a locked storage space, that is inaccessible to the children. A lock to be added to cupboard.			

General Comments

A renewal inspection was completed this morning. Children were finishing up outdoor play at my arrival. Once inside, children were observed washing their hands, before sitting at the table for snack. After snack, children were observed during free play, and an educator was observed reading a book to a group of children. Several forms of documentation was observed throughout the classroom.

original signed by
Cathleen LeBlanc

Signature of Early Learning and Childcare Licensing Staff

May 26, 2022

Date

original signed by
Heidi Burnham

Signature of Operator/Designate

May 26, 2022

Date