

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Fredericton YMCA Inc.	Licence Number 2012520	Inspection Date October 12, 2021	
Facility Name YMCA J.D. Irving Room ASP		Telephone Number (506) 462-3000	
Address 570 York Street Fredericton NB E3B 3R2			
Name of Early Learning and Childcare Licensing Staff Tanya Gaudet		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 08, 2021	
Comments: Upon reviewing staff files, licensing staff noted that an educator has not been certified in First Aid and CPR. First Aid/CPR certification is a requirement according to the Early Childhood Services Act. Please ensure all educators receive their certification in First Aid and Cardio Pulmonary Resuscitation.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Oct 08, 2021	
Comments: When licensing staff was reviewing staff files, it was noted that an educator did not have a vulnerable sector check completed. Please ensure this vulnerable sector check is completed before the educator can return to work.			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Oct 08, 2021	
Comments: When licensing staff was reviewing staff files, it was noted that an educator did not have a vulnerable sector check completed. Please ensure this vulnerable sector check is completed before the educator can return to work.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 08, 2021	
Comments: Upon reviewing staff files, licensing staff noted that not all staff have signed off that they have read and understood all required documents. Please ensure all staff have read, understood and signed off that they have read and understood all required documents according to the Early Childhood Services Act..			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Oct 08, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Upon reviewing staff files, licensing staff noted that not all educators have a vulnerable sector check completed. Please ensure that all staff have a completed and clear vulnerable sector check before being hired at the licensed facility.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Oct 08, 2021	
<p>Comments: Please ensure all staff have are certified in First Aid and Cardio Pulmonary Resuscitation upon being hired at an early learning and child care licensed facility.</p>			
<p>31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.</p>	31(3)	Oct 22, 2021	
<p>Comments: During the license renewal inspection visit, licensing staff noted that the sand boxes, that are on the playground, do not have covers and this could pose to be a safety risk to the children as animals could defecate in the boxes at night time. Please ensure that the boxes are covered when not being used by the children in care.</p>			
<p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>	32(1)(a)	Oct 22, 2021	
<p>Comments: On the day of the license renewal inspection, licensing staff noted that the books were not at the level of the younger school-aged group. Licensing staff also noted that play materials need to be replenished. When this was brought to the attention of the operator, she relayed that she is in the process of purchasing more items for the indoor play environments.</p>			
<p>33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.</p>	33(2)	Oct 22, 2021	
<p>Comments: Licensing staff noted that the stationary equipment is not surrounded by protective surfacing of appropriate depth. Please rake up the pea rock and measure the depth and ensure it is at the recommended depth according to the manufacturer's manual or by the Canadian Consumer Product Safety Act.</p>			
<p>33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.</p>	33(3)	Oct 22, 2021	
<p>Comments: Licensing staff asked the operator if a monthly review is completed on all stationary equipment showing: the review and repair dates; the action required and taken; and the name of the staff completing the review? The operator informed licensing staff there is an informal review of the stationary equipment but not a formal checklist. Licensing staff relayed to the operator that a checklist is required on the maintenance and safety of the stationary equipment located in the outdoor play environment. Licensing staff also recommended that a daily check be done as the outdoor environment is utilized by the public after hours.</p>			

### General Comments

On the day of the license renewal inspection visit, licensing staff was prescreened for Covid-19 before entering the licensed facility by showing her vaccination passport and identification.

The educators in both groups were observed interacting with the children at all times during the license renewal inspection visit. When licensing staff arrived in the RBC group, the children were creating volcanoes out of clay. On a later date, when the volcanoes are dry, the children will put their volcanoes into action by conducting a science experiment using baking soda and vinegar. The children were very excited to create their clay volcanoes!

The JD Irving group was playing outdoors before they had time in the swimming pool. The children were excited to go swimming on the day of the license renewal inspection visit.

General Comments

When licensing staff went outdoors to observe the RBC group, she noted that the protective surfacing surrounding the stationary equipment was packed down. Please ensure the protective surfacing is grated or raked up and then measured for depth. If the protective surfacing does not meet the recommended depth as per the manufacturers' manual or the Canadian Consumer Product Safety Act , please replenish the pea rock to meet the recommended depth to ensure the safety of the children.

Licensing staff also noted that the sand boxes located on the outdoor play environment are not being covered when not being used by the children in care. Please ensure the sandboxes are covered after the children are finished playing with them to ensure the safety of the children.

Licensing staff recommends that in the future, the outdoor play environment is checked before the children go out for outdoor play time for safety and possible hazards as the public have access to the playground in the evening and on the weekends.

A monthly check of the stationary equipment is also required according to the Early Childhood Services Act to ensure the safety of the children receiving services. Please ensure that a monthly check is conducted and kept on file for review.

Licensing staff was reviewing staff files and noted that not all staff files are complete with all of the required documentation. Please ensure that all staff files are complete as soon as possible. Those staff who do not have a completed criminal record check or vulnerable sector check and are new staff must complete one before working with children.

original signed by  
Tanya Gaudet

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Signature of Early Learning and Childcare Licensing Staff

October 12, 2021

\_\_\_\_\_  
Date

original signed by  
Brittany Hunter

\_\_\_\_\_  
Signature of Operator/Designate

October 12, 2021

\_\_\_\_\_  
Date