

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Indoor Sports Management Group LTD.	Licence Number 2012365	Inspection Date January 12, 2021
Facility Name Full Circle Academy		Telephone Number (506) 382-7529
Address 125 Russ Howard Drive Moncton NB E1C 0L7		
Name of Early Learning and Childcare Licensing Staff Carlo Di Bonaventura		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate; Comments: First aid training was expired for one staff member.	11(a)	Jan 19, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Medicare number missing from one file.	24(1)(b)(i)	Jan 19, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. Comments: Missing from one staff file.	24(1)(c)(iii)	Jan 19, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation. Comments: Missing from one staff file.	24(1)(c)(iv)	Jan 19, 2021	
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly. Comments: Fire drill was not completed for December, 2020.	28(2)	Jan 19, 2021	

General Comments
Most of the Covid-19 procedures were followed by staff and the children; however, the inspector was not screened by staff upon entering the facility nor was the visitors log completed. The cleaning procedures were properly documented and exercised by staff during the inspection. Inspector observed the children engaged in various physical activities throughout the inspection.

original signed by
Carlo Di Bonaventura

Signature of Early Learning and Childcare Licensing Staff

January 12, 2021

Date

original signed by
Dana Barron

Signature of Operator/Designate

January 12, 2021

Date