

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Little Harvard Early Learning Centre Inc.	Licence Number 2012316	Inspection Date November 18, 2025	
Facility Name Little Harvard Early Learning Centre		Telephone Number (506) 632-1300	
Address 531 Dunn Avenue Saint John NB E2M 2W6			
Name of Early Learning and Childcare Licensing Staff Amanda Wills		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Nov 28, 2025	
Comments: Monthly emergency evacuation and fire drills have not been completed for October 2025. Monthly emergency evacuation and fire drills must be conducted and recorded each month.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Jul 16, 2025	Nov 18, 2025
Comments: One Daily Incident Log dated July 11, 2025, was unsigned by a parent or guardian. Daily Incident Logs must be reviewed and signed by a parent or guardian at the time of child pick-up. On follow-up inspection, Daily Incident Logs were observed and signed by the parent or guardian. Deficiency is now compliant.			

General Comments

A Monitoring Inspection occurred in November 2025.

Infant Room: The children were observed coloring and using stampers at the table before transitioning outdoors. Additionally, diaper changing was observed, and proper diaper-changing procedures were followed. Outdoors, the children were observed pushing the Cozy Coupe cars and toy push mowers.

Two-year-old Room: The children were observed eating snack after washing their hands. Following snack, they transitioned to free play activities, which included building with blocks, playing in the dramatic play center, exploring the nature tuff tray, and running together. After free play, they transitioned outdoors for a walk. The educators indicated that the children are currently interested in collecting items from nature during their walks, creating art with their hands and feet, exploring sensory bottles, and reading books, specifically *Going on a Bear Hunt*.

The educator also shared with licensing the classroom buddy, "Moo." Each child has an opportunity to take Moo home and document their activities with him. Parents also provide pictures, and the educators add these to Moo's binder. The educator reads Moo's adventures to the children each week, and the binder is accessible for the children to review thought out the dy.

Three-year-old room: The children were observed participating in a dinosaur dig activity with their educator. The activity included moon sand, dinosaurs, and sticks. Children also were observed cutting yarn with scissors.

General Comments

Music was played during cleanup before transitioning outdoors. The educator indicated that the children are currently interested in dinosaurs, hairdressing, and the kitchen center.

Preschool Room: The children were observed eating snack while the educator read a book. After snack, the children transitioned to circle time, which included the question of the day, with the educator recording the children's answers. Today's question was, "What is your favorite dinosaur?" Circle time also included singing two songs. The children then transitioned to table activities that included a dice game, a playdough activity, and open-ended art. The educator indicated that the children are currently interested in nature, vehicles, and art. The educator also shared with licensing the classroom buddy, "Foxy." Each child has an opportunity to take Foxy home and document their activities with him. Parents provide pictures, and the educators add these to Foxy's binder. The binder is accessible for the children to review whenever they wish.

Several forms of documentation were observed, including learning webs, learning stories, photographs, art portfolios, and individual and collaborative artwork.

A clearly visible and prominent area was designated for posting the facility's license, current monitoring reports, and any compliance orders. Additional documentation observed included incident logs, daily attendance records, daily information sheets, two staff files, and records of evacuation and monthly fire drills.

A conversation took place with the administrator regarding the following:

- Educators are to ensure that activities such as circle time are by invitation only, allowing for individual choice, flexibility, and opportunities for children to participate at their own pace.
- Educators are to ensure that the Daily Attendance record is completed each time a child arrives and leaves, remains accurate, and reflects all children present at any given time.
- Recommending that infants receive continual supervision when using playpens, in accordance with Health Canada's recommendations and the playpen safety warnings and requirements.

original signed by
Amanda Wills

Signature of Early Learning and Childcare Licensing Staff

November 26, 2025

Date

original signed by
Kerry-Anne Morris

Signature of Operator/Designate

November 26, 2025

Date