

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Dieppe Boys and Girls Club Inc.		Inspection Date March 06, 2026
Facility Name bgc Dieppe		Licence Number 2012184
Address 76 rue Emmanuel Dieppe NB E1A 2J5		Telephone Number (506) 857-3807
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 60	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Veronique Berube	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Mar 24, 2026	
Comments: While verifying a new staff member's file, the Quality Assurance Monitor observed a copy of a first aid certificate and a cardiopulmonary resuscitation certificate from a provider that is not listed in the list of WorkSafeNB-approved first aid training providers. Administrators and educators must hold a valid first aid certificate and valid CPR training. The Quality Assurance Monitor reminded the staff member in charge that the new staff member can never be left alone with the children until the obtaining of a valid CPR training certification.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Mar 24, 2026	
Comments: While verifying a new staff member's file, the Quality Assurance Monitor observed a copy of a first aid certificate and a cardiopulmonary resuscitation certificate from a provider that is not listed in the list of WorkSafeNB-approved first aid training providers. Educators must hold a valid first aid certificate and valid CPR training. The Quality Assurance Monitor reminded the staff member in charge that the new staff member can never be left alone with the children until the obtaining of a valid CPR training certification.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Mar 06, 2026	Mar 06, 2026
Comments: While verifying if all required documents are posted in a prominent and visible place in the facility, the Quality Assurance Monitor observed that the weekly menu was not posted. The staff in charge posted a copy of the weekly menu during the inspection. Deficiency is now compliant.			

General Comments

The Quality Assurance Monitor is on site in the morning to conduct a monitoring inspection. The ratio was respected during the visit.

The Quality Assurance Monitor observed the following elements:

General Comments

- Medication records
- Medications
- Incident records
- Child guidance
- Checks
- Staff members records
- Administrative records maintained on site
- Premises
- Outdoor play area and equipment
- Safety
- If all required documents are posted in a visible and prominent place in the facility
- Indoor play area and material

While verifying new staff member's file, the Quality Assurance Monitor observed a blank copy of a social development verification. The staff member in charge was able to obtain the correct social development verification from another file, and it was inserted into the staff member's file.

The Quality Assurance Monitor observed that there was only the full-day routine posted in a prominent and visible place in the facility. The Quality Assurance Monitor asked that a half-day routine also be posted for the days that the children are in school.

The Quality Assurance Monitor observed a group of children playing in the indoor play area. The children were observed playing chess, drawing, playing a card game, building with Legos, and shredding pieces of tissue paper to do a papier-mâché craft. The second part of the group was out on a snowshoeing outing with the facility transportation. An educator was observed in the process of conflict resolution with the children in a positive way. Positive interactions were observed between the educators and the children.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

March 09, 2026

Date

original signed by
Kelly Guignard

Signature of Operator/Designated staff

March 09, 2026

Date

"I hereby acknowledge receipt of this report"