

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Dieppe Boys and Girls Club Inc.	Licence Number 2012184	Inspection Date December 18, 2023	
Facility Name bgc Dieppe		Telephone Number (506) 857-3807	
Address 76 rue Emmanuel Dieppe NB E1A 2J5			
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 29, 2023	
Comments: 1 board member's criminal record check and vulnerable sector check was expired. Each staff member and associated person must obtain a criminal and vulnerable sector check every 5 years. A picture of the new criminal check and vulnerable sector check can be sent to the Quality Assurance Monitor via email once received. 2 board member's and one staff member's check with social development was expired. Each staff member and associated person must contain a check with social development every 5 years. A picture of the new check with social development can be sent to the Quality Assurance Monitor via email once received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check.	24(1)(d)(i)	Dec 29, 2023	
Comments: 1 board of director member does not have a criminal sector and vulnerable sector check. Associated person should have a criminal check and vulnerable sector check. A picture of the criminal check and vulnerable sector check can be sent to the Quality Assurance Monitor once received.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Dec 15, 2023	Dec 15, 2023
Comments: The Quality Assurance Monitor observed that the daily routine wasn't posted in a visible and prominent place in the facility. The Quality Assurance Monitor told the administrator that the daily routine must be posted in a visible and prominent place in the facility, the administrator made a copy right away and posted it. Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Dec 15, 2023	Dec 15, 2023
Comments: The Quality Assurance Monitor observed that the daily menu wasn't posted in a visible and prominent place in the facility. The Quality Assurance Monitor told the administrator that the menu must be posted in a visible and prominent place in the facility, the administrator made a copy right away and posted it. Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.	25(f)	Dec 15, 2023	Dec 15, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The Quality Assurance Monitor observed that the names of the board of directors weren't posted in a visible and prominent place in the facility. The Quality Assurance Monitor told the administrator that the names of the board of directors must be posted in a visible and prominent place in the facility, the administrator made a copy right away and posted it. Deficiency is now compliant			

<p><b>General Comments</b></p> <p>Monitoring inspection was conducted. Ratio was respected during the visit .</p> <p>The Quality Assurance Monitor verified :  -Qualifications and training  -Administrative records maintained on-site  -Daily activities include</p> <p>The Quality Assurance Monitor was able to observe children paying indoors.</p>
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original signed by Stephanie Hickey	December 18, 2023
_____ Signature of Early Learning and Childcare Licensing Staff	_____ Date
original signed by Paula Albers	December 18, 2023
_____ Signature of Operator/Designate	_____ Date