

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Club Des Amis Halte Scolaire inc.	Licence Number 2011764	Inspection Date October 19, 2023
Facility Name Club Des Amis 2		Telephone Number (506) 543-3807
Address 1125 Highland Avenue Bathurst NB E2A 4P7		
Name of Early Learning and Childcare Licensing Staff Rachelle Roy Arseneau		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate; Comments:	11(a)	Oct 26, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. Comments:	24(1)(c)(iii)	Oct 26, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation. Comments:	24(1)(c)(iv)	Oct 26, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator. Comments:	24(1)(c)(vii)	Oct 26, 2023	
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility. Comments:	32(1)(a)	Nov 02, 2023	
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility, Comments:	32(1)(b)	Nov 02, 2023	

General Comments

- Visit to the center for an unexpected monitoring inspection
- Ratio was respected during the visit
- The inspection checklist for daily activities was handed out and strategies were discussed on how to apply it within the center. A follow-up inspection will be done to evaluate with each educator if all the items of the regulation are being applied into their group.
- Indoor environment provides for children a space that is safe and clean.
- The material needs to be varied and in sufficient quantity for all children present and easily accessible on low, open shelves.
- Daily incident log is maintained; parent is informed of reportable incidents as soon as possible and signs the report which is kept in the children's file.
- Operator advises the Department within 24 hours of reportable incidents
- Children's guidance is done in a respectful and positive way
- One employee's file is missing documents that are required, once the documents are added in her file the director will notify the licensing staff.

Observations: When arriving at the center children were into a show and tell. They were all sitting quietly and listen to what their friend had to say. Afterwards, they had a special treat for snack and did some coloring.

original signed by

Rachelle Roy Arseneau

Signature of Early Learning and Childcare Licensing Staff

October 19, 2023

Date

original signed by

Donna Payne

Signature of Operator/Designate

October 19, 2023

Date