

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

|   |                           |                                    |
|---|---------------------------|------------------------------------|
| Name of operator<br>Cassel Enterprises Ltd.                             | Licence Number<br>2011006 | Inspection Date<br>May 10, 2023    |
| Facility Name<br>Hands On Learning Academy                              |                           | Telephone Number<br>(506) 857-4263 |
| Address<br>120 Trites Road Riverview NB E1B 2V7                         |                           |                                    |
| Name of Early Learning and Childcare Licensing Staff<br>Mireille Comeau |                           | Position Title<br>Inspector        |

| Order for Compliance  | Regulation   | Date to be corrected | Date corrected |
|---|--------------|----------------------|----------------|
| 10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).   | 10(1)        | Dec 07, 2022         | May 10, 2023   |
| Comments: The ratio in all classroom was respected.<br>Deficiency is now compliant.   |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.  | 24(1)(e)     | Dec 07, 2022         | May 10, 2023   |
| Comments: The inspector observed an Administration of medication form fully completed in a child file,<br>Deficiency is now compliant.  |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, | 24(1)(b)(iv) | May 19, 2023         |                |
| Comments: Two of the ten audited child file is missing the address of the emergency contact. The operator must ensure that all child files are up to date.  |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.  | 24(1)(f)     | May 10, 2023         |                |
| Comments: While conducting the follow-up inspection, the inspector observed that the attendance record was not completed. The inspector observes that a child was present at the facility but was not signed in on the attendance records. For the safety of the children, the attendance record must be accurate and reflect all children present at any given time.   |              |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.  | 24(1)(j)     | Dec 12, 2022         | May 10, 2023   |

| Order for Compliance  | Regulation | Date to be corrected | Date corrected |
|---|------------|----------------------|----------------|
| Comments: The fire extinguisher has been inspected.<br>Deficiency is now compliant.   |            |                      |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister.  | 24(1)(l)   | Dec 07, 2022         | May 10, 2023   |
| Comments: The inspector observed a management potential illness form completed in a child file.<br>Deficiency is now compliant.   |            |                      |                |
| 28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.   | 28(3)(a)   | May 10, 2023         |                |
| Comments: During the follow-up inspection, the Inspector observed rodent droppings next to a mouse trap in a closet. The inspector also observed some rodent droppings behind a shelf in the hallway where food is being stored. The Inspector showed the locations of the rodent droppings to the administrator. The administrator shared that she doesn't believe that what is behind the shelf is rodent dropping, the inspector recommends to contact a pest control company to conform if it is rodent droppings. The Inspector asked the administrator to clean up the rodent droppings immediately y by following Public Health's guidelines. The inspector will contact the Public Health Inspector to conduct a follow-up. |            |                      |                |
| 30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.  | 30(3)      | May 10, 2023         |                |
| Comments: During the follow-up inspection, the Inspector observed rodent droppings next to a mouse trap in a closet. The inspector also observed some rodent droppings behind a shelf in the hallway where food is being stored. The Inspector showed the locations of the rodent droppings to the administrator. The administrator shared that she doesn't believe that what is behind the shelf is rodent dropping, the inspector recommends to contact a pest control company to conform if it is rodent droppings. The Inspector asked the administrator to clean up the rodent droppings immediately y by following Public Health's guidelines. The inspector will contact the Public Health Inspector to conduct a follow-up. |            |                      |                |
| 32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,  | 32(1)(b)   | May 19, 2023         |                |
| Comments: While conducting the follow-up inspection, the inspector observed that the art material (paint, play dough..) is stored on high shelves and not accessible to children.<br>Art materials must be available in all classrooms on low, open shelves to allow for independent selection.   |            |                      |                |
| 41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (c) located separate from the food preparation area and not used for serving food.  | 41(1)(c)   | Dec 07, 2022         | May 10, 2023   |
| Comments: The lunchboxes are stored in a different area.<br>Deficiency is now compliant.  |            |                      |                |

**General Comments**

While conducting the follow-up inspection, the inspector observes all the children playing in the outdoor playground in the morning.

original signed by  
Mireille Comeau

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

May 11, 2023

\_\_\_\_\_  
Date

original signed by  
Lisa Greene

\_\_\_\_\_  
Signature of Operator/Designate

May 11, 2023

\_\_\_\_\_  
Date