

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Elsipogtog Band		Inspection Date April 16, 2026
Facility Name Elsipogtog Headstart		Licence Number 2010759
Address 361 Big Cove Road Elsipogtog First Nation NB E4W 2S3		Telephone Number (506) 523-8254
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 35	Ages of Children PRESCHOOL
ELCC Licensing Staff Sarah Babineau	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Mar 18, 2026	
<p>Comments: The Quality Assurance Monitor observed that the educator in question does not have a confirmation letter indicating enrollment in the 90-hour Introduction to ECE course. The administrator must enroll the educator and place the confirmation letter in the educator's file. The confirmation letter may be submitted by email, or the Quality Assurance Monitor will verify enrollment during the next visit.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Mar 18, 2026	Apr 16, 2026
<p>Comments: While reviewing the file of the educator in question, it was noted that the Acts and Regulations document was signed and placed in her file.</p> <p style="text-align: center;">Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Mar 18, 2026	
<p>Comments: The Quality Assurance Monitor sent the educator in question home due to an unclear Social Development check that required clarification. The administrator must submit a new Social Development check. Once the updated Social Development check is received, it may be sent by email, or it will be verified during the next visit.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Mar 18, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The Quality Assurance Monitor discussed the educator in question First Aid training with the administrator. The administrator confirmed that they are in the process of scheduling the course and will send an email confirming the details			

General Comments

The Quality Assurance Monitor was on site this morning to conduct a second follow-up inspection.

The Quality Assurance Monitor discussed the educator in question First Aid training with the administrator. The administrator confirmed that they are in the process of scheduling the course and will send an email confirming the details.

The ratio is respected during the visit.

original signed by
Sarah Babineau

Signature of Early Learning and Childcare Licensing Staff

Date April 23, 2026

original signed by
Rena Simon

Signature of Operator/Designated staff

Date April 23, 2026

"I hereby acknowledge receipt of this report"