

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2010759	Inspection Date January 23, 2025
Facility Name Elsipogtog Headstart		Telephone Number (506) 523-8254
Address 361 Big Cove Road Elsipogtog First Nation NB E4W 2S3		
Name of Early Learning and Childcare Licensing Staff Veronique Berube		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 31, 2025	
Comments: While verifying new staff files, the description of duties and responsibilities is missing. Each staff file must have a signed description of duties and responsibilities.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 31, 2025	
Comments: While verifying new staff files, the signed statement regarding obligations under the Act of licensing and regulation is missing. Each staff file must have a signed statement regarding obligations under the Act of licensing and regulations.			

General Comments
<p>The Quality Assurance Monitor is on site for a monitoring inspection. The ratio was respected during the monitoring.</p> <p>The Quality assurance monitor verified the followings elements:</p> <ul style="list-style-type: none"> -Access to a licensed facility -Staff members file -Child guidance -Indoor play area and material <p>The Quality Assurance Monitor observed the children coming in from the bus. Children were also observed playing in a sensory sand box. The QAM also observed the children eating breakfast. The children were also observed playing in the indoor play area. Positive interactions were observed between the children and the educators.</p>

original signed by

January 23, 2025

Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Alexandra simon

Signature of Operator/Designate

January 23, 2025

Date