

Early Learning and Childcare Facility Inspection Report

Type of Inspection: Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator		Licence Number				Inspection Date	
Elsipogtog Band 20		2010759	2010759			November 21, 2023	
Facility Name						Telephone	Number
Elsipogtog He	eadstart		(506) 523-8254			3254	
Address					L		
361 Big Cove	Road Elsipogtog First Nation NB E4W 2S3	3					
Name of Early Learning and Childcare Licensing Staff			Position Title				
Stephanie Hickey			Quality Assurance Monitor				
Order for Compliance			0		Date t		Date corrected
11 The qualifications and training requirements for administrators educators are as follows: (a) an administrator and educators mus valid first aid certificate and a valid cardiopulmonary resuscitation certificate;			11(a)			0, 2023	Nov 20, 2023
Comments: 12(2) An operat	When the Quality Assurance Monitor arrived of when the Quality Assurance Monitor asked the advised the Quality Assurance Monitor that the was not on site. The administrator contacted s Assurance Monitor received the staff in questiful the administrator. Deficiency is now compliant or of a licensed facility shall ensure that a criminal content of the	e administra e staff in qu omeone to ons file app	ator f estic bring	or the sta ons was he g over the nately 10	ff in qu ere to f staff ir minute	estions file the standary fill and the standary fill and the standary file.	ne administrator aff in questions file le. The Quality
check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.			12(2	,	NOV Z	7, 2020	
24(1) For the pu	When the Quality Assurance Monitor arrived of when the Quality Assurance Monitor asked the advised the Quality Assurance Monitor that the questions file was not on site. The administrate The Quality Assurance Monitor received the site conversation with the administrator. Deficiency is now compliant. When the Quality new staff member at the facility, when the Quality new staff member at the facility, when the Quality are lief and the staff in questions file was not staff in questions file. The Quality Assurance Minutes prior to the conversation with the administration with the administration with the administration of the Quality Assurance Minutes prior to the Conversation with the administration of the Assurance Minutes are valid copy of a check with social development was not valid. The staff in question once a valid copy of a check with social development was not to the Quality Assurance Monitor of the Staff in Quality Assurance Monitor	e administrate staff in quest taff in quest y Assurance ality Assurance ality Assurance in site. The Monitor receinistrator. Volonitor notice on was ask opment is divia email.	ator for estion of the street of the street of the street of the street one.	or the sta ons was homeone to file appro- onitor arriv Monitor as Monitor to inistrator I the staff of the Qual one staff in to leave the	ff in que ere as bring coximate red on sked the hat the contacting question of the characteristic premite the characteristic premites the char	estions file the a relief and to ever the staffely 10 minute site, she notice administrate staff in questions file appurance Monion's check wises and can	ne administrator he staff in in questions file. s prior to the ced there was a tor for the staff in stions was here as to bring over the broximately 10 tor verified the ith social return to work
records and doo licensed facility:	cuments shall be maintained on the premises of (c) staff member records that include (i) the state, address and birth date.	a	Z4(I	ДОДП	INOV Z	0, 2023	1100 20, 2023

Order for Compliance		Regulation	Date to be	Date corrected	
			corrected		
Comments:	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administr advised the Quality Assurance Monitor that the staff in quasa not on site. The administrator contacted someone to Assurance Monitor received the staff in questions file apprehe administrator. Deficiency is now compliant.	ator for the sta uestions was h bring over the	ff in questions file the ere to fill and the state staff in questions fi	ne administrator aff in questions file ile. The Quality	
24(1) For the pu	rposes of subsection 20(1) of the Act, the following	24(1)(c)(ii)	Nov 20, 2023	Nov 20, 2023	
records and doc licensed facility:	cuments shall be maintained on the premises of a (c) staff member records that include (ii) the staff ications including the certificates or training referred to in				
Comments:	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administr advised the Quality Assurance Monitor that the staff in quasa not on site. The administrator contacted someone to Assurance Monitor received the staff in questions file apprehe administrator. Deficiency is now compliant.	ator for the sta uestions was h bring over the	ff in questions file the ere to fill and the stand estaff in questions fi	ne administrator aff in questions file ile. The Quality	
records and doc licensed facility:	rposes of subsection 20(1) of the Act, the following numents shall be maintained on the premises of a (c) staff member records that include (iii) a description of r's duties and responsibilities.	24(1)(c)(iii)	Nov 22, 2023		
Comments:	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administr advised the Quality Assurance Monitor that the staff in questions was not on site. The administrator contacted someone to Quality Assurance Monitor verified the staff in questions staff's description of duties and responsibilities was missiadministrator that a picture of the responsibilities and dut Assurance Monitor via email.	ator for the sta uestions was h bring over the file the Quality ing. The Qualit	ff in questions file the ere to fill and the state staff in questions find Assurance Monitor y Assurance Monitor	ne administrator aff in questions file ile. When the noticed that the or advised the	
records and doc licensed facility: declaration confi	rposes of subsection 20(1) of the Act, the following ruments shall be maintained on the premises of a (c) staff member records that include (iv) a signed irming that the staff member has read and understood his s under the Act and this Regulation.	24(1)(c)(iv)	Nov 22, 2023		
	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administr advised the Quality Assurance Monitor that the staff in questions was not on site. The administrator contacted someone to Quality Assurance Monitor verified the staff in questions copy of staff signed statement regarding obligations under Quality Assurance Monitor advised the administrator that regarding obligations under the Act and licensing regulat Assurance Monitor via email.	ator for the sta uestions was h bring over the file the Quality er the Act and l t a picture of a	ff in questions file there to fill and the state staff in questions find Assurance Monitor licensing regulation copy of staff signed	ne administrator aff in questions file ile. When the noticed that a was missing. The I statement	
records and doc licensed facility:	rposes of subsection 20(1) of the Act, the following numents shall be maintained on the premises of a (c) staff member records that include (v) a copy of a check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Nov 20, 2023	Nov 20, 2023	
When the Quality Assurance Monitor arrived on site, she noticed there was a new staff member at the facility, when the Quality Assurance Monitor asked the administrator for the staff in questions file the administrator advised the Quality Assurance Monitor that the staff in questions was here to fill and the staff in questions file was not on site. The administrator contacted someone to bring over the staff in questions file. The Quality Assurance Monitor received the staff in questions file approximately 10 minutes prior to the conversation with the administrator. Deficiency is now compliant.					
records and doc licensed facility:	rposes of subsection 20(1) of the Act, the following numents shall be maintained on the premises of a (c) staff member records that include (vi) a copy of a Department of Social Development.	24(1)(c)(vi)	Nov 27, 2023		

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Order for Comp	liance	Regulation	Date to be corrected	Date corrected		
Comments:	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administrative advised the Quality Assurance Monitor that the staff in quastion on site. The administrator contacted someone to Assurance Monitor received the staff in questions file appetite administrator. When the Quality Assurance Monitor valid copy of a check with the Department of Social Developments. The Quality Assurance Monitor advised the adwork as soon as the staff in question receives the valid development and a copy can be sent to the Quality Assurance.	rator for the stauestions was he being over the proximately 10 verified the statelopment. The dministrator that copy of the che	aff in questions file there to fill and the state staff in questions for minutes prior to the firm questions file, it staff in questions hat the staff in questions know that the staff in questions know the staff in questions with the departm	ne administrator aff in questions file ile. The Quality conversation with did not contain a ad to leave the ons can return to		
records and doc licensed facility: valid first aid cer certificate for ea	proses of subsection 20(1) of the Act, the following cuments shall be maintained on the premises of a (c) staff member records that include (vii) a copy of a rtificate and a valid cardiopulmonary resuscitation ich administrator and educator.	24(1)(c)(vii)	Nov 20, 2023	Nov 20, 2023		
Comments:	When the Quality Assurance Monitor arrived on site, she when the Quality Assurance Monitor asked the administr advised the Quality Assurance Monitor that the staff in q was not on site. The administrator contacted someone to Assurance Monitor received the staff in questions file apthe administrator. Deficiency is now compliant.	rator for the sta uestions was h b bring over the	aff in questions file the nere to fill and the st e staff in questions f	ne administrator aff in questions file ile. The Quality		
	or shall maintain the indoor play area of a licensed facility ifety of the children.	30(3)	Nov 20, 2023	Nov 20, 2023		
Comments: While on site the Quality Assurance Monitor observed a lighter in a cabinet that was not locked by key. The Quality Assurance Monitor reminded the administrator that as per regulation 30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children. The administrator immediately stored the lighter in a cabinet that was locked by key. Deficiency is now compliant.						
	or of a licensed facility shall provide indoor play area quipment that are (d) clean and in good repair.	32(1)(d)	Nov 20, 2023			
Comments:	While on site the Quality Assurance Monitor observed a The Quality Assurance Monitor recommended to the adr remove the table from the classroom as per regulation 3 indoor play area materials and equipment that are (d) cle	ministrator to e 2(1). An opera ean and in goo	ither tighten the legs tor of a licensed fac	s of the table or to		
is inaccessible t	d facility shall have a separate locked storage space that o the children for each of the following: (a) toxic products, cts and cleaning supplies;		Nov 20, 2023	Nov 20, 2023		
Comments:	During the monitoring inspection the Quality Assurance I lighter and some scotchqard rug and carpet protector, in Assurance Monitor noticed 3 bottles of shaving cream. T another cupboard not locked by key some batteries. The that a licensed facility shall have a separate locked stora products and chemical products, the educators immediate being locked by key. Deficiency is now compliant.	another cupborners The Quality Asserting Quality Assuring Space that	pard not locked by k surance Monitor also ance Monitor reminous is inaccessible to the	ey the Quality o noticed in ded the educators e children for toxic		

General Comments

Monitoring inspection conducted.

Ratio was respected during the visit.

The Quality Assurance Monitor verified:

-Posted in a visible and prominent place in the facility

While on site the Quality Assurance Monitor observed indoor free play, the transition from indoor free play to outdoor free play, outdoor free play, and lunch time. The Quality Assurance Monitor also observed nap time.

original signed by Stephanie Hickey	November 21, 2023	
Signature of Early Learning and Childcare Licensing Staff	Date	
original signed by		
Rena Simon	November 21, 2023	
Signature of Operator/Designate	Date	