

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2010660	Inspection Date May 03, 2023
Facility Name Little Steps Child Care		Telephone Number (506) 756-3660
Address 85 Renfrew Street Petitcodiac NB E4Z 4S6		
Name of Early Learning and Childcare Licensing Staff Jessica Belliveau-Doiron		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: One child's file on 12 children's files verified did not have the child's Medicare number.	24(1)(b)(i)	May 10, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: One child's file on 12 children's files verified did not have the emergency contact's full address.	24(1)(b)(iv)	May 10, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption. Comments: One child's file on 12 children's files verified did not have a copy of the immunization record or a copy of the exemption.	24(1)(b)(v)	May 10, 2023	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. Comments: Daily attendance records must be completed each time a child arrives and leaves. Some children were not signed out on the daily attendance records.	24(1)(f)	May 03, 2023	
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46. Comments: One child's file on 12 children's files verified did not have the section of "administering medication" checked marked in the signed consent form.	27(c)	May 10, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.	36(4)	May 03, 2023	
Comments: During the renewal inspection, the playpens in the baby's sleeping area did not have 46 cm of space between each playpen. The operator moved the playpens to where they are supposed to be and ensured the appropriate distance between playpens. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	May 10, 2023	
Comments: One child's file on 12 children's files verified did not have a copy of the immunization record or a copy of the exemption. An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulation under that Act is not provided.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	May 03, 2023	
Comments: Some parent's signature was missing on some daily incident logs. The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.			

General Comments

During the renewal inspection, children were observed during free play, outdoor play, lunch time and nap time.

Inspector asked the operator to send a notification of change to her quality assurance monitor as operator is no longer providing meals and snacks.

Inspector informed the educator in the baby room that the rest period should not exceed two consecutive hours.

original signed by
Jessica Belliveau-Doiron
 Signature of Early Learning and Childcare Licensing Staff

May 04, 2023
 Date

original signed by
Amy Mcevoy
 Signature of Operator/Designate

May 04, 2023
 Date