

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator AMY MCEVOY	Licence Number 2010660	Inspection Date August 17, 2022	
Facility Name Little Steps Child Care		Telephone Number (506) 756-3660	
Address 85 Renfrew Street Petitcodiac NB E4Z 4S6			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Aug 19, 2022	
Comments: The most recent Monitoring Inspection has not been posted. Operator must ensure that this is posted in a visible and prominent place in the facility.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Aug 17, 2022	
Comments: Although financial records are maintained on site, Inspector observed that the year is not indicated on the parent payment log. Operator must ensure that the entire date is indicated on financial documents.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 17, 2022	Aug 17, 2022
Comments: One of the staff files is missing a copy of the criminal record check / vulnerable sector check. This information was added to the staff's file while Inspector was on-site. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Aug 17, 2022	
Comments: Although staff member attendance records are maintained on-site, Inspector observed that the year is not indicated for certain weeks. Operator must ensure that the entire date is indicated on the staff attendance records.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Aug 19, 2022	
Comments: During the Inspection, Inspector observed that the diaper changing procedures were not posted in one of the diaper changing areas. Operator must ensure that these procedures are posted in a visible and prominent place.			

### General Comments

During the Inspection, Inspector observed indoor and outdoor play, as well as lunch time and the rest period. Inspector observed positive interactions between between Educators and children, such as engaging in conversation with them during diaper changes. Inspector observed Educators and children singing songs and

General Comments

dancing to music. Inspector observed school-aged children making bracelets.

Ratio was respected during the time of the Inspection.

original signed by  
Sarah MacDougall

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

August 17, 2022

\_\_\_\_\_  
Date

original signed by  
stephanie colford

\_\_\_\_\_  
Signature of Operator/Designate

August 17, 2022

\_\_\_\_\_  
Date