

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator SEEDS AFTER SCHOOL CENTRE INC	Licence Number 2010072	Inspection Date November 03, 2021
Facility Name SEEDS AFTER SCHOOL CENTRE		Telephone Number (506) 609-7766
Address 776 Main Street Hampton NB E5N 6E1		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Nov 18, 2021	
Comments: Last Monitoring Inspection of May 25, 2021 not posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1)(e)	Nov 18, 2021	
Comments: Epi Pen for child in attendance. No consent to administer medication form present.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Nov 18, 2021	
Comments: Financials Records not on site. Discussed with operator.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 18, 2021	
Comments: Review of children's files: One child missing child profile.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Nov 18, 2021	
Comments: Review of children's files: One child missing child profile.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,	24(1)(b)(iii)	Nov 18, 2021	
Comments: Review of children's files: One child missing child profile.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 18, 2021	
Comments: Review of children's files: One child missing child profile. Emergency contact information missing for child.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Nov 18, 2021	
Comments: One child in attendance not on attendance records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	Nov 18, 2021	
Comments: Book not present to record menu changes. Discussed with operator.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Nov 18, 2021	
Comments: Daily routine not posted.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Nov 18, 2021	
Comments: Review of children's files: One child missing consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Nov 18, 2021	

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Comments: Review of children's files: One child missing consents.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Nov 18, 2021	
Comments: Walls in downstairs washrooms accumulating dirt/grime. To be cleaned.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Nov 18, 2021	
Comments: Epi Pen for child in attendance. No consent to administer medication form present.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Nov 18, 2021	
Comments: No daily incident log present. The incident log shows the following information: <ul style="list-style-type: none"> • child's name; • date; • time; • injury that occurred and care that was provided; • what happened; and • parent's signature. 			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Nov 18, 2021	
Comments: No daily incident log present. The incident log shows the following information: <ul style="list-style-type: none"> • child's name; • date; • time; • injury that occurred and care that was provided; • what happened; and • parent's signature. 			

General Comments

A renewal inspection was conducted on Friday, October 22, 2021.

Children were observed in the following areas: Inside and outside play, snack, and gym time.

Discussed with the operator that unless the school-age program rakes the mulch under the stationary equipment at Hampton Elementary School the After School Program is unable to use this area. Areas under the fall zones are not raked to proper depth and the bare ground covering is showing underneath causing a safety hazard to children using the equipment.

The children were observed having meaningful conversations with their peers and with their educators. The educators were observed speaking respectfully and kindly to the children and having positive interactions.

original signed by

Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

November 03, 2021

Date

original signed by

Unable to obtain operators signature, numerous attempts made.

November 03, 2021

Signature of Operator/Designate

Date