

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Lisa's Playhouse Inc.	Licence Number 2009994	Inspection Date November 21, 2025	
Facility Name The Apohaqui Village Clubhouse After School Program		Telephone Number (506) 434-3497	
Address 23 Foster Avenue W Apohaqui NB E5P 3M9			
Name of Early Learning and Childcare Licensing Staff Veronique Berube		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Nov 21, 2025	Nov 21, 2025
Comments: In one new staff member's file, the Social Development verification was missing. The staff member in question was not on site the day of the monitoring. A valid copy of the Social Development verification was sent to the administrator, who showed it to the Quality Assurance Monitor. The deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Dec 03, 2025	
Comments: In a new staff member file, the descriptions of duties and responsibilities were missing. The administrator showed a signed copy from another center where their main files are stored. The Quality Assurance Monitor reminded the administrator to insert the copy in the staff's file at this location.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Dec 03, 2025	
Comments: In a new staff member file, the signed statement regarding obligations under the Act and licensing regulations was missing. The Administrator showed a signed copy from another center where their main files are stored. The Quality Assurance Monitor reminded the Administrator to insert the copy in the staff's file at this location.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 24, 2025	
Comments: In one new staff member's file, the Social Development verification was missing. The staff member in question was not on site the day of the monitoring. The copy was sent to the administrator, who showed it to the Quality Assurance Monitor. The copy needs to be placed in the staff member's file before returning to the center.			

General Comments

The Quality Assurance Monitor is on site in the afternoon to conduct a monitoring inspection. The ratio was respected during the inspection.

The Quality Assurance Monitor verified the following:

- Staff member records
- Qualifications and training
- Checks
- Administrative records maintained on site
- Medication records
- Medication
- Health

The Quality Assurance Monitor observed the children playing in the gym with mattresses, scooter boards and balls. The children were also interested in drawing. The educator explained to the Quality Assurance Monitor that the children were in the process of creating a Christmas decoration with recycled cans.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

November 21, 2025

Date

original signed by
Gail Keirstead

Signature of Operator/Designate

November 21, 2025

Date