

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 669315 NB INC.	Licence Number 2009607	Inspection Date October 03, 2023
Facility Name Earthlings Childcare		Telephone Number (506) 878-7554
Address 144 Oak Ridge Drive Moncton NB E1G 0M2		
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Sep 29, 2023	
Comments: During the monitoring inspection, the Quality Assurance Monitor observed that the Medicare number and expiration date were missing in 1 out of 2 files. The operator must ensure that the child's file includes Medicare number and expiration date.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 29, 2023	
Comments: During the monitoring inspection, the Quality Assurance Monitor observed that 1 emergency contact was missing in 1 out of 2 children's files. The operator must ensure that the child's file included 2 emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Oct 02, 2023	
Comments: During the monitoring inspection, the Quality Assurance Monitor verified the inspection records and maintenance sheets for the smoke detector. The Quality Assurance Monitor could not find documentation of the verifications. The administrator shared that they verify the equipment when they do the fire drill and evacuation drills. The verifications must be documented.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Sep 26, 2023	Sep 26, 2023
Comments: The Quality Assurance Monitor observed that the afternoon routine was missing, there was only the morning routine. The operator printed a copy of the afternoon routine and posted the routine by the entrance. Deficiency is now compliant.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Oct 02, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The Quality Assurance Monitor observed that the monthly review and maintenance plan for all stationary equipment were not filed. Operator needs to document the monthly review and maintenance plan every month. The operator validated that a verification is done every day. Documentation of a monthly review of maintenance plan must be accessible on-site.			

General Comments

During the monitoring inspection, the Quality Assurance Monitor observed free indoor play, the children were engaging in individual and group play. Inspector observed the children engaging in artistic creations and imaginative play.

The ratio was respected at all times during the inspection.

original signed by
Erika Hickey

Signature of Early Learning and Childcare Licensing Staff

September 27, 2023

Date

original signed by
Roxanne Norris

Signature of Operator/Designate

September 27, 2023

Date