

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Step Ahead - Bath Family Learning Centre Inc.	Licence Number 2008438	Inspection Date September 09, 2025	
Facility Name Step Ahead - Bath Family Learning Center		Telephone Number (506) 278-3959	
Address 112 School St Bath NB E7J 1C4			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11.1(3) A staff member who works directly with infants or preschool children shall complete in each year 10 hours of training approved by the Minister related to the curriculum used at the designated facility.	11.1(3)	Aug 31, 2025	Aug 25, 2025
Comments: There were staff that are not on track to meet their PL hours for the licensing year. The administrator stated that these would be completed prior to the expiry of the license. The proof was received by e-mail on August 25, 2025.			
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Sep 12, 2025	
Comments: There is a board member who requires a criminal record check.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (l) management of potential illness forms provided by the Minister.	24(1)(l)	Aug 01, 2025	
Comments: The administrator stated that they have not been using the potential illness forms for illness. Please be advised that any time a child leaves the facility for illness reasons, one of these forms must be filled out. The return after exclusion forms must also be signed by the parent upon return.			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Sep 05, 2025	
Comments:			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Aug 01, 2025	
Comments: Please ensure that management of illness forms are being filled out when children leave the facility.			

## General Comments

Upon arrival, some of the preschool children were playing in the outdoor play space. The school-age children were in the gym. The gym has been divided into two spaces; one for the younger school age children and the other half for the older school age children. There is a variety of materials including lego, blocks, building materials, art materials, books, puzzles and games, dramatic play including a kitchen area. The children were spaced out in different areas and were engaged in conversation and play. Two of the children were in conflict, as one of the children was breaking the others creation. The educator walked directly to them, moved to their level and helped them sort it out by mediating. During my visit, other positive child examples were used, such as, redirection. The educator gave the children choices to move into different learning areas to resolve the conflict between the children. Also observed, was a child hitting another child and the educator intervened and modeled the words; "please don't hit me, I don't like that." The educators were observed as present and engaged at all times.

The two year old room educators have flourished when it comes to documenting the children's learning. Many pictures of the children are displayed in the play area, along with learning stories to complement the planned activities. The educators are idea jotting and journaling. The educators are doing their best to provide a child lead environment. The children's quote wall was also a great addition to the classroom. Although the environment is small, the area has been set up with materials for the children to engage in. This includes but is not limited to a tuff board, dinosaurs, blocks and building materials, books, art materials, as well as, a kitchen and sink area.

Please have the educators in the two year old room build on their pre-planned program based on the children's interests as discussed. All staff should review the section on digital technologies in the Operator manual. Educators must know what children are playing, watching and accessing when on any device.

The outdoor play area needs more accessories for each of the learning centres. These can be brought in from the inside. Invitations for play can also be set up prior to using the outdoor play area. Learning centres materials will change depending on the season but should be set up accordingly. It was great to see that sand was added to the sand box. The children were engaged in sand play at the time of arrival.

Proof of Professional learning hours were received by e-mail. Please forward a copy of a criminal record check completed by the RCMP station for the board member that is missing it. Please ensure that potential illness and return after exclusion forms are being used as needed.

original signed by

Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

September 09, 2025

Date

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Signature of Operator/Designate

\_\_\_\_\_  
Date