

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Step Ahead - Bath Family Learning Center Inc.	Licence Number 2008438	Inspection Date August 06, 2021	
Facility Name Step Ahead - Bath Family Learning Center		Telephone Number (506) 278-3959	
Address 118 School Street Bath NB E7J 1C4			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Aug 06, 2021	
Comments: There is an educator with first aid and cpr certification that is not recognized by work safe NB. It is not recommended that this staff be left alone until proper certification is obtained. Operator stated that this educator is only a summer student.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 25, 2021	
Comments: There is a staff with an expired criminal record check. Staff must obtain a new check within 2 weeks. There is a staff with an expired social development check. Staff must obtain a new check within two weeks.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Aug 25, 2021	
Comments:			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Aug 25, 2021	
Comments:			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (b) has been identified by a check with the Department of Social Development under paragraphs 12(4)(a) to (d).	13(2)(b)	Aug 25, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Aug 25, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Please ensure each child profile has medicare numbers.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 25, 2021	
Comments: Please ensure that each child profile contains two emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 25, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 25, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 25, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check.	24(1)(d)(i)	Aug 25, 2021	
Comments:			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (ii) a copy of a check with the Department of Social Development.	24(1)(d)(ii)	Aug 25, 2021	
Comments:			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Aug 09, 2021	
Comments: There is a sand box, without sand that has a hole in it with sharp edges. Operator stated that they are going to remove it from outdoor play space and get another sand box.			
41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (c) located separate from the food preparation area and not used for serving food.	41(1)(c)	Aug 06, 2021	
Comments: Diaper changing is occurring more than a metre from a sink and close to the play area and table where the children eat. Diaper change area must be moved closer to sink.			
41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (d) no more than one metre from a sink.	41(1)(d)	Aug 06, 2021	
Comments: Diaper changing area is too far away from sink.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Aug 25, 2021	
Comments: All preschool children are required to have a copy of their immunization record or waiver prior to entry into facility.			

General Comments

Educators were observed playing and communicating with children at their level. Redirection was used when necessary but issues in the classrooms were barely seen.

There is evidence of pre-planned programming in the facility. Licensing staff observed a programming board, portfolios, webbing, pictures, etc...

Please ensure that a variety learning centres are set up in each room. Educators can reference the NB curriculum for ideas to help promote a developmentally appropriate environment as per age group. There are also a list posted in the appendices of the Operator manual.

Operator is aware of missing information from children's files. Going forward, please ensure that files are complete prior to child's entry into the daycare.

Observed an educator changing diapers today. The children were being changed on a diaper changing mat in the middle of the room, next to a table where children were eating snack and also next to the play area. The educator changed one child and let the child go back to playing without washing their hands or their own. The mat was wiped off and then licensing staff observed the same procedure being completed. Licensing staff then spoke to Director out of room. A room arrangement is required to accommodate regulation and health protocols.

original signed by
Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

August 06, 2021

Date

original signed by
Crystal Fish

Signature of Operator/Designate

August 06, 2021

Date