

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Corporation of the Anglican Parish of Rothesay	Licence Number 2008433	Inspection Date April 03, 2023
Facility Name St. Paul's Preschool and Afterschool Program		Telephone Number (506) 847-1812
Address 4 Church Avenue Rothesay NB E2E 5G4		
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Mar 03, 2023	Apr 03, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Apr 06, 2023	
Comments: Description of duties and responsibilities missing from one staff file. Order for compliance carried over. Original comply by date February 17, 2023			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Apr 11, 2023	
Comments: Signed statement not present in one staff file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Apr 06, 2023	
Comments: One staff member without a copy of valid first aid/CPR Certification. Staff member cannot be left alone with children until a copy of certificate is on-site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Feb 14, 2023	Apr 03, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Apr 04, 2023	
Comments: Attendance records for staff of grades 3-5 not present. This order for compliance is carried over. Previous comply by date February 14, 2023.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Feb 28, 2023	Apr 03, 2023
Comments: Deficiency is now compliant			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Feb 14, 2023	Apr 03, 2023
Comments: Deficiency is now compliant			
29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards.	29	Feb 14, 2023	Apr 03, 2023
Comments: Deficiency is now compliant			

General Comments

Follow-up to last monitoring inspection completed today.

When QA Monitor arrived, K-2 children were playing on the commons at the playground. QA Monitor observed children's school bags laying on the sidewalk and grass leading to the playground. It is recommended that children have a spot to keep their bags together if not entering the building before outdoor play.

Grade 3-5 Educators were setting up the indoor play environment for children with a variety of materials and activities. Quiet zone set up with chairs and books away from busy centers but easily supervised.

Indoors, children in both groups were observed engaged in cooperative play with their peers.

Recommendation that copies of inspection reports be posted on both upstairs and downstairs parent boards.

Discussed with educator upstairs to ensure the menu and items being served is up to date, and document all changes.

As discussed, Operator Criminal record/ Vulnerable sector checks are to be accessible to licensing staff during inspections. A file is to be added to the filing cabinet in the program office for licensing staff to review.

original signed by

Lisa Green

Signature of Early Learning and Childcare Licensing Staff

April 03, 2023

Date

original signed by

Leah Doiron

Signature of Operator/Designate

April 03, 2023

Date