

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Re-Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2008237	Inspection Date December 03, 2024
Facility Name Elsipogtog Day Care		Telephone Number (506) 523-8305
Address 208 MAIN St Elsipogtog First Nation NB E4W 2X9		
Name of Early Learning and Childcare Licensing Staff Roxanne Benoit		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Jan 07, 2025	
Comments: The inspector and administrator discussed regarding the criminal record check for the board's members. All board members must have a criminal record check done.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Dec 16, 2024	
Comments: 2 staff members have an expired criminal record check. The administrator must ensure that all staff members have a criminal record check renewed every 5years.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Dec 17, 2024	
Comments: The inspector observed that the information of the medical practitioner is missing in 1 out of 5 child's files verified. The administrator must ensure that all children's files are fully completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 06, 2024	Dec 03, 2024
Comments: The inspector observed that the daily attendance stayed inside while the children and educators are outside. The inspector told an educator who immediately brought the daily attendance to the group outside. Deficiency is now compliant			
24(2) The records and documents referred to in subsection (1) shall be maintained for at least one year after the record or document is made.	24(2)	Dec 13, 2024	
Comments: The inspector observed that copies were not kept for a year. The administrator was not on site and educators could not find copies. The inspector discussed with an educator the importance of having a back up when inspector is on site.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Dec 17, 2024	
Comments: The posted menu was not accurate for the current week. The administrator must ensure that the displayed menu reflects what the children are eating that week.			
29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards.	29	Dec 13, 2024	
Comments: The inspector observed that red and blue chairs are at the bottom of the stairwell and are obstructing to go down the stairs. The inspector told the educators. The administrator must ensure that traffic area is kept free from obstructions and hazards.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Dec 17, 2024	
Comments: The inspector observed that the monthly review and maintenance plan was conducted for November and October 2024. However, the lasted copies available was august 2021. The administrator must ensure that copies are kept for a year.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Dec 12, 2024	
Comments: The inspector observed a bottle of Comet in the upstairs bathroom and a can of Febreze room disinfectant in the downstairs bathroom. The inspector told the educators on site. The administrator must ensure that all toxic products are kept locked.			

**General Comments**

The inspector conducted the inspection in 2 days because of power outage while on site. The inspector observed the children playing freely indoor and outdoor. Children's are decorating a Christmas tree.

An educator confirmed to the inspector that they had not administered any medication in the past year, and neither did they fill out a daily incident log because no children got hurt.

The ratio is respected during the inspection, but the inspector observed the after school on Friday Nov 29th, but did not observe the afterschool on Tuesday.

original signed by  
Roxanne Benoit

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Signature of Early Learning and Childcare Licensing Staff

December 17, 2024

\_\_\_\_\_  
Date

original signed by  
Sue Anne Sock

\_\_\_\_\_  
Signature of Operator/Designate

December 17, 2024

\_\_\_\_\_  
Date