

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2008237	Inspection Date February 14, 2024	
Facility Name Elsipogtog Day Care		Telephone Number (506) 523-8305	
Address 208 MAIN St Elsipogtog First Nation NB E4W 2X9			
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Feb 09, 2024	
Comments: One staff member did not have a copy of a valid first aid certificate and valid cardiopulmonary resuscitation certificate. This is a second reminder that all staff must have a copy of a valid first aid certificate and valid cardiopulmonary resuscitation certificate. A picture of the valid copy inserted in the staff member's file can be sent to the Quality Assurance Monitor via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 09, 2024	
Comments: 1 out of 2 staff records did not contain a description of duties and responsibilities. This is a second reminder, each staff member must contain a copy of the description of duties and responsibilities in their file. A picture of the list of duties and responsibilities inserted in the staff member can be sent to the Quality Assurance Monitor via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 09, 2024	
Comments: 2 staff records did not a copy of the signed statement regarding obligations under the Act and licensing regulation. This is a second reminder, each staff member must contain a copy of the signed statement regarding obligations under the Act and licensing regulation . A picture of a copy of the signed statement regarding obligations under the Act and licensing regulation inserted in the staff member can be sent to the Quality Assurance Monitor via email.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 09, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One staff member did not have a copy of a valid first aid certificate and valid cardiopulmonary resuscitation certificate. This is a second reminder that all staff must have a copy of a valid first aid certificate and valid cardiopulmonary resuscitation certificate. A picture of the valid copy inserted in the staff member's file can be sent to the Quality Assurance Monitor via email.			

General Comments
The Quality Assurance Monitor was on site for a follow-up inspection. Ratio was respected during the visit.

original signed by
Stephanie Hickey

Signature of Early Learning and Childcare Licensing Staff

February 14, 2024

Date

original signed by
Sue Anne Sock

Signature of Operator/Designate

February 14, 2024

Date