

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2008237	Inspection Date January 26, 2024
Facility Name Elsipogtog Day Care		Telephone Number (506) 523-8305
Address 208 MAIN St Elsipogtog First Nation NB E4W 2X9		
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Feb 09, 2024	
<p>Comments: 1 staff member did not contain a valid first aid certificate and a valid cardiopulmonary resuscitation certificate. The staff in question told the Quality Assurance Monitor that the staff had completed a first aid and cardiopulmonary resuscitation course on December 22nd and was still waiting to receive a valid certificate in the mail. The Quality Assurance Monitor told the staff in question that the staff should not be left alone with children until a copy of a valid first aid and cardiopulmonary resuscitation certificate is in the staff in questions file. A picture of the copy of a valid first aid and a valid cardiopulmonary resuscitation certificate can be sent to the Quality Assurance Monitor via email once received.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Feb 09, 2024	
<p>Comments: 2 staff member's file did not have a description of duties and responsibilities. Every staff member must have a description of duties and responsibilities in their files. A picture of the description of duties and responsibilities put in the staff in question's file can be sent to the Quality Assurance Monitor via email.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 09, 2024	
<p>Comments: 2 staff member's file did not have a copy of the staff signed statement regarding obligations under the Act and licensing regulation. Each staff member must have a copy of the staff signed statement regarding obligations under the Act and licensing regulation. A picture of the copy of the staff signed statement regarding obligations under the Act and licensing regulation placed in the staff in questions file can be sent to the Quality Assurance Monitor via email.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 09, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: 1 staff member did not contain a valid first aid certificate and a valid cardiopulmonary resuscitation certificate. The staff in question told the Quality Assurance Monitor that the staff had completed a first aid and cardiopulmonary resuscitation course on December 22nd and was still waiting to receive a valid certificate in the mail. The Quality Assurance Monitor told the staff in question that the staff should not be left alone with children until a copy of a valid first aid and cardiopulmonary resuscitation certificate is in the staff in questions file. A picture of the copy of a valid first aid and a valid cardiopulmonary resuscitation certificate can be sent to the Quality Assurance Monitor via email once received.</p>			

General Comments
<p>Monitoring inspection was conducted. Ratio was respected during the visit.</p> <p>While on site the Quality Assurance Monitor verified:</p> <ul style="list-style-type: none"> <li>-Child records include</li> <li>-Signed consent in child's file for</li> <li>-Checks</li> <li>-Storage space</li> <li>-Indoor play area materials and equipment</li> </ul> <p>The Quality Assurance Monitor observed children playing indoor and eating snack. The Quality Assurance Monitor was also able to observe children doing a painting of an igloo and then the children went outside to see if they could make a real igloo outside.</p>

original signed by  
**Stephanie Hickey**

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Signature of Early Learning and Childcare Licensing Staff

January 26, 2024

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Date

original signed by  
**Denise Augustine**

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Signature of Operator/Designate

January 26, 2024

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Date