

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elsipogtog Band	Licence Number 2008237	Inspection Date November 25, 2020	
Facility Name ELSIPOGTOG DAY CARE		Telephone Number (506) 523-8305	
Address 208 MAIN St Elsipogtog First Nation NB E4W 2X9			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Nov 26, 2020	
Comments: A staff member has a check completed from another province however it must be completed by the local Family Services office immediately.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Nov 25, 2020	
Comments: A staff member's check was not completed every 5 years, dated July 2015. Must obtain a new check immediately.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Dec 04, 2020	
Comments: Some of the audited files do not have 2 emergency contacts. All child files must have at least 2 emergency contacts, available to pick up the child within 1 hour in case of emergency.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Dec 04, 2020	
Comments: Copies of staff training certificates are no longer in their files. Copies must be placed in their files.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Nov 26, 2020	
Comments: Cleaning products are on a high shelf in the bathroom. Must be locked when not in use.			

General Comments

Director must email Quality Assurance Monitor when all of the above listed orders for compliance are corrected.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

November 25, 2020

Date

original signed by
Sue Anne Sock

Signature of Operator/Designate

November 25, 2020

Date