

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Cassel Enterprises Ltd.	Licence Number 2007561	Inspection Date December 06, 2022	
Facility Name Hands On Learning Center Riverview		Telephone Number (506) 383-4263	
Address 330 Pine Glen Road Riverview NB E1B 1V6			
Name of Early Learning and Childcare Licensing Staff Mireille Comeau		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
20 For the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows: (a) if the driver of a motor vehicle is a staff member, he or she shall not be included in the child-to-staff ratios calculated under sections 9 and 10; (b) despite paragraph (a), the driver of a motor vehicle who is a staff member is included in the child-to-staff ratios calculated under sections 9 and 10 if the children transported are school-age children and the route taken is between the licensed facility and the school.	20 (a)(b)	Dec 06, 2022	
<p>Comments: While conducting the renewal inspection, the inspector observed that the driver of the bus dropped off some children at the facility after the first pick up. When it was time to do the second pick-up, the children that were at the facility went back in the bus to do the second pick-up. When they arrived at the facility after the second pick up, there were 16 children in the bus with the driver. The ratio was not respected. The child-to-staff ratio must be respected at all times including while transporting children. The Operator must ensure that the ratio is respected at all times.</p>			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Dec 12, 2022	
<p>Comments: The inspector observed the lack of material in the afterschool classroom. The inspector observed that the material is at the facility, but it's stored in an area that the children are not permitted to go. The children must ask the educator if they need materials. An operator of a licensed facility shall provide indoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility, arranged on low, open shelves and accessible to the children receiving services at the licensed facility.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1)(e)	Dec 06, 2022	
<p>Comments: While conducting the renewal inspection, the inspector observed that the Administration of medication consent and record form is missing the time and frequency. The time and frequency must be added to the form to ensure that the medication is given properly and safely.</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Dec 06, 2022	
Comments: While conducting the renewal inspection, the inspector observed that the attendance record was not completed. The inspector observes that a child was present at the facility but was not sign in on the attendance record. For the safety of the children, the attendance record must be accurate and reflect all children present at any given time. The attendance records must also include all the absences and detailing the reason with the codes.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Dec 12, 2022	
Comments: An operator of a licensed facility must post a daily routine in a clearly visible and prominent place on the premises.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Dec 12, 2022	
Comments: The phone number of the inspector\investigator is missing. The administrator will add the phone number.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Dec 06, 2022	
Comments: While conducting the renewal inspection, the inspector observed an open Yop and left over food (open bag of popcorn) in the children cubbies. Milk product must be stored in the refrigerator at all time. The inspector verified with the educator regarding the open bag of popcorn and she confirms that the child was not at the facility since last week. The left over bag of popcorn must be thrown away immediately. The Operator must ensure that the cubbies are verified and cleaned every day.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Dec 12, 2022	
Comments: Some of the bolts are protruding from the top of the slide stationary equipment, indicating that the section of the structure is loose. This is a safety hazard, the stationary equipment must be repaired immediately. The operator must ensure that the entire structure is inspected and not used until the structure is safe.			
46(3) If consent is oral under subsection (2), the operator of a licensed facility shall require the parent or guardian to give a written acknowledgement when the child is picked up at the licensed facility that acetaminophen was administered with their consent.	46(3)	Dec 06, 2022	
Comments: While conducting the renewal inspection, the inspector observe that in one of the child files, the Administration of Acetaminophen Record form was not signed by the parent. The Operator must ensure the parent/guardian signs the appropriate space below the administration of acetaminophen form upon their arrival at the facility to confirm they were consulted and are in agreement with the dosage that was given.			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Dec 14, 2022	
Comments: The inspector verified six lunch boxes, four were not labelled with the child's name. All lunch boxes must be identified with the child name.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Dec 06, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: While conducting the renewal inspection, the inspector observed that the driver of the bus dropped off some children at the facility after the first pick up. When it was time to do the second pick-up, the children that were at the facility went back in the bus to do the second pick-up. When they arrived at the facility after the second pick up, there were 16 children in the bus with the driver. The ratio was not respected. The child-to-staff ratio must be respected at all times including while transporting children. The Operator must ensure that the ratio is respected at all times.</p>			

General Comments
<p>While conducting the renewal inspection, the Inspector observed the children from the first pick up leave on the bus with the driver to do conduct the second school pick up. The inspector had a conversation with the Director in regard to the method being used for school pick up. Inspector discussed the difference between the consent form informing parent that children are being transported to and from school and a consent form advising parents that the children are traveling from daycare to school to conduct a second school pick up. Operator must inform parents that the children are leaving the facility to do the second pick up and a consent form must be signed by the parent. The inspector recommends that the operator reviews the afternoon routine for the school age children that will allow them to stay at the facility instead of traveling from daycare to school to conduct a second school pick up.</p>

original signed by
Mireille Comeau

Signature of Early Learning and Childcare Licensing Staff

December 08, 2022

Date

original signed by
Lisa Greene

Signature of Operator/Designate

December 08, 2022

Date