

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Hands On Learning Centre Inc.	Licence Number 2007561	Inspection Date August 18, 2020	
Facility Name HANDS ON LEARNING CENTER RIVERVIEW		Telephone Number (506) 383-4263	
Address 330 Pine Glen Road Riverview NB E1B 1V6			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 18, 2020	Aug 18, 2020

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member's file was not onsite. The file was delivered to the facility. Deficiency is now compliant			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Aug 28, 2020	
Comments: The ground has compacted under the gravel and therefore the protective surfacing is not an appropriate depth. The ground must be kept in a non-compacted state and must be turned over or raked weekly.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Aug 18, 2020	
Comments: An operator shall maintain a chronologically filed medication record of all medication administered to a child. On some of the audited records, the dates are incomplete (the year was not recorded).			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Aug 18, 2020	
Comments: Some of the audited incident logs are incomplete, they must include the time of the event & the care that was provided (eg. scrape was cleaned and a band aid applied.)			
9(2) An educator under 19 years of age shall be supervised at all times when he or she is working directly with a child by an educator who is at least 19 years of age.	9(2)	Aug 18, 2020	Aug 18, 2020
Comments: A staff member who is under the age of 19 yrs was unsupervised and in the care and supervision of a group of children. This was corrected when a staff member over 19 yrs arrived and replaced her. Deficiency is now compliant			

General Comments

Positive interactions between staff and children were observed during the inspection.

Reminder that staff files must be maintained onsite.

Administrator to email Quality Assurance Monitor when outstanding orders for compliance have been corrected.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

August 18, 2020

Date

original signed by
Kylie Jardine

Signature of Operator/Designate

August 18, 2020

Date