

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator JD Taekwondo Inc	Licence Number 2007277	Inspection Date August 14, 2023
Facility Name JD Tae Kwon Do		Telephone Number (506) 860-7215
Address 445 Elmwood Drive Moncton NB E1A 2X2		
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Aug 18, 2023	
<p>Comments: While entering a new staff member in the system, QA Monitor observed that the staff in question did not hold a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate in their file. Each staff member records must include a valid cardiopulmonary resuscitation. A copy of the certificate can be sent to QA Monitor via email when received.</p>			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 18, 2023	
<p>Comments: While entering a new staff member in the system, QA Monitor observed that the staff in question's criminal record check / vulnerable record check in the file was expired. The operator advised QA Monitor that the staff in question was a returning staff and that the staff in question hadn't sent the updated copy yet. QA Monitor advised the operator that the staff in question must leave the facility until the new copy of the criminal record check / vulnerable sector check was received. A copy of the criminal check / vulnerable sector check can be sent to the QA Monitor via email when received.</p>			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Aug 18, 2023	
<p>Comments: While entering a new staff member in the system, QA Monitor observed that the staff in question's criminal record check / vulnerable record check in the file was expired. The operator advised QA Monitor that the staff in question was a returning staff and that the staff in question hadn't sent the updated copy yet. QA Monitor advised the operator that the staff in question must leave the facility until the new copy of the criminal record check / vulnerable sector check was received. A copy of the criminal check / vulnerable sector check can be sent to the QA Monitor via email when received.</p>			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Aug 18, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: While QA Monitor was on site, QA Monitor observed that the latest renewal inspection report was not posted in a visible and prominent place in the facility. Only the latest monitoring inspection report was posted. The QA Monitor advised the operator that all latest monitoring inspection and annual renewal inspections should be posted in a visible and prominent place in the facility.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.</p>	24(1)(c)(v)	Aug 18, 2023	
<p>Comments: While entering a new staff member in the system, QA Monitor observed that the staff in question's criminal record check / vulnerable record check in the file was expired. The operator advised QA Monitor that the staff in question was a returning staff and that the staff in question hadn't sent the updated copy yet. QA Monitor advised the operator that the staff in question must leave the facility until the new copy of the criminal record check / vulnerable sector check was received. A copy of the criminal check / vulnerable sector check can be sent to the QA Monitor via email when received.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.</p>	24(1)(c)(vii)	Aug 18, 2023	
<p>Comments: While entering a new staff member in the system, QA Monitor observed that the staff in question did not hold a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate in their file. Each staff member records must include a valid cardiopulmonary resuscitation. A copy of the certificate can be sent to QA Monitor via email when received.</p>			
<p>25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.</p>	25(a)	Aug 18, 2023	
<p>Comments: While on site, QA Monitor observed that the daily routine for full days was not posted in a visible and prominent place in the facility, only the daily routine for after school hours were posted. QA Monitor advised the operator that both daily routines should be posted in a visible and prominent place in the facility.</p>			

General Comments
<p>Monitoring inspection conducted. Ratio was respected during the visit.</p> <p>QA Monitor verified: -Posted in a visible and prominent place in the facility - Child guidance</p> <p>While on site QA Monitor was able to observe indoor free play and the children getting ready to leave at an outing at the park. Positive interactions between staff members and children were observed.</p>

original signed by
Stephanie Hickey

Signature of Early Learning and Childcare Licensing Staff

August 11, 2023

Date

original signed by
Sophie Bourque

Signature of Operator/Designate

August 11, 2023

Date