



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 2007121	Inspection Date October 24, 2025
Facility Name YMCA - MCC - ASP		Telephone Number (506) 271-2464
Address 99 Daniel Avenue Saint John NB E2K 4P3		
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 10, 2025	
Comments: Group #4 & 6: Purposeful planning not evident. Purposeful planning to be visible through invitations, materials added to the environment and planned activities that support the children's interests. Purposeful planning to be documented on a weekly/monthly planning sheet, journal, or binder.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Nov 10, 2025	
Comments: Job description missing from two staff files. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 10, 2025	
Comments: Signed statement missing from two staff files. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 10, 2025	
Comments: First Aid/CPR certificate missing from one staff file. Relief staff on site without file. Staff not to be left alone with children until valid First Aid/CPR certificate is in file.			

General Comments

Monitoring Inspection:

Children and educators observed engaged in a variety of activities this afternoon including drawing, creating with beads, Lego and dramatic play. The children were observed during transition to outdoor play; educators

General Comments

were observed conducting headcounts to ensure all children were present before leaving the building for the playground.

Group #3 & 5:

Purposeful planning is evident through invitations, documentation, materials added to the environment and planned activities that support the children's current interests (tag games, art, Lego, scavenger hunts, music, dance, checkers and forts).

Handwashing routines were observed at arrival from school and before snack.

Monthly fire drills are documented.

Daily attendance records are accurate and reflect all children present. Child-to-staff ratio was observed to be met during Monitoring Inspection.

New staff file (4) review was completed. Two relief staff were on site without a file, ensure that staff files with all required documents are accessible on site when relief staff are filling in for the day.

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

October 28, 2025

Date

original signed by
A. Estabrooks

Signature of Operator/Designate

October 28, 2025

Date