

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2007101	Inspection Date October 16, 2024
Facility Name BGCCC EARLY LEARNING CENTRE		Telephone Number (506) 466-4314
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		
Name of Early Learning and Childcare Licensing Staff Cathleen LeBlanc		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Oct 25, 2024	
Comments: Three staff member files did not contain proof of being registered for the Introduction to Early Childhood Education on-line course. Educators without formal post-secondary Early Childhood Education training are required to be registered for this course. Proof of registration to be added to staff files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 15, 2024	
Comments: One staff file was missing their First Aid Certificate. To be completed and added to file. This staff member is not to be left alone with children until certificate is added to file.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Feb 15, 2023	Sep 06, 2023
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Feb 15, 2023	Sep 06, 2023
Comments: Deficiency is now compliant			

<p><b>General Comments</b></p> <p>A Monitoring Inspection was completed this morning.</p> <p>Children were observed during their lunches, getting ready for nap, and during free play. Today's lunch was rice casserole. Children were observed sitting at tables in the lunch area, eating their lunches.</p> <p>Infants- Children were observed finishing their lunch and getting ready for nap time. The infant classroom was observed. The room had a variety of toys and activities. Educator stated that the infants are presently</p>
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General Comments

interested in books, teething toys, balls, and climbing. Several forms of documentation were observed throughout the classroom - learning stories, photos, and artwork.

Two's - Children were observed eating their lunch. After lunch, the children were observed getting ready for their nap. The classroom was observed prior to nap time. Cots were at least 46cm apart.

Tots - The tots were observed eating their lunch. The tot's classroom was not observed today.

Three's - Children were observed eating their lunch. The 3's room was observed. Several activities and toys were observed, but more well-defined centers are required. The arts and crafts center had several materials. Several building accessories were observed, but they were spread out throughout the room. The dramatic play area was lacking in materials. A mirror, a crib, and babies were observed. A conversation is to be had with children, to see what their interests are, and materials and supplies are to be added. Several forms of documentation were observed - learning stories, photos, and artwork.

Pre-K - Children were observed eating their lunch and then playing in Kid Zone. While in Kid Zone, children were observed riding cars, climbing, building with waffle blacks, and balancing on stepping- stones. The Pre-K classroom was observed. Several well-defined learning / play areas were observed. Several forms of documentation were observed - learning stories, photos, and artwork.

Attendance records were observed and they were accurate.

The parent board was observed. Daily routine, weekly menu, evacuation procedures, name of administrator, name and telephone number of QA Monitor and Inspector, board members, allergies, and previous inspection reports were observed.

New staff files were observed. Three staff files were missing proof of being registered for the on-line introduction to Early Childhood Education course. One staff file was missing their First Aid Certificate.

original signed by  
Cathleen LeBlanc

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Signature of Early Learning and Childcare Licensing Staff

October 16, 2024

\_\_\_\_\_  
Date

original signed by  
Courtney Noddin

\_\_\_\_\_  
Signature of Operator/Designate

October 16, 2024

\_\_\_\_\_  
Date