

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2007101	Inspection Date October 04, 2021
Facility Name BGCCC EARLY LEARNING CENTRE		Telephone Number (506) 466-4314
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 28, 2021	
Comments: One educator without current First Aid/CPR. Cannot be alone with the children until this is completed.			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Oct 28, 2021	
Comments: Two educators without proof of enrollment (waitlist for curriculum training)			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 28, 2021	
Comments: Two year old room: Documentation and planning in this room is at a minimal. See notes in comments.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (ii) to explore various forms of literacy.	21(c)(ii)	Oct 28, 2021	
Comments: 2 Year old room: No books out for the children to interact with. Discussed Indestructible books for this age group.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iii) to express creativity and interests.	21(c)(iii)	Oct 28, 2021	
Comments: Infants/Tots/ 2 Year old rooms: more creative art materials to be available for the children.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Oct 28, 2021	
Comments: Two staff without proof of enrollment in curriculum training. Required for file.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 28, 2021	
Comments: One educator without current First Aid/CPR. Cannot be alone with the children until this is completed.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 05, 2021	
Comments: Attendance records in PreK room not taken outside when children went for outside play. Not all children signed out when leaving program. Attendance records are: <ul style="list-style-type: none"> • mandatory; • recorded using the attendance form provided by the department; • only completed by staff members; • confidential and not posted or viewed by parents; • completed each time a child arrives and leaves; • accurate and reflect all children present at any given time; • complete, showing all absences and detailing the reason; • easily accessible to all staff members; and • taken out of the facility whenever children leave the building. 			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Oct 28, 2021	
Comments: Paint touch-ups/repainting required in: Infant room (Under windows), Tots (Walls/window ledges), 2's (walls window ledges), 3's (walls/window ledges), PreK (walls/window ledges). Pre K Room: Entrance Door (Black sticky tape residue on door, to be cleaned). Wooden shelving units (black sticky tape residue on shelving, to be cleaned). Throughout learning all learning environments: Sticky tape residue on walls, light switches and doors. To be thoroughly cleaned.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Oct 28, 2021	
Comments: Infant Play Area: During inspection it was noted that 8 children were on infant play deck. However this space is licensed for 7 children only. The outdoor play area is only used by the number of children for which it measures; therefore, children may need to play outside in rotation. 2/3's Outside play area: Tree log deteriorating, to be removed. Pink house, roof broken, to be discarded.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Oct 28, 2021	
Comments:			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 28, 2021	
Comments: Infant Room: Black sticker residue on highchairs to be cleaned, play pen mat soiled to be cleaned. Tots Room: Vinyl climbing structure ripped, to be discarded. Wooden shelf (sticky tape residue on shelving, to be cleaned). 2's Room: Child's black chair ripped, to be discarded.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Oct 05, 2021	
Comments: 2's Room: Pacifiers left out on shelf not labelled and in containers.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	Oct 05, 2021	
Comments: 2's Room: Pacifiers left out on shelf not labelled and in containers.			
41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (b) covered with a non-absorbent layer.	41(1)(b)	Oct 28, 2021	
Comments: Infant Room: Change pad ripped to be replaced.			

General Comments

A renewal inspection was conducted today. The children were observed in the following areas: Outside play, nap, lunch, and inside play.

The environments in the Infant's, Tots and 2 year old rooms require children's documentation and learning to be posted. Creative arts materials to be replenished, ensure that items are accessible to the children at all times. Discussed in 2 year old room that more materials for the children to interact and engage with are required as well as having defined interest centres.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

October 04, 2021

Date

original signed by
Natasha Reid

Signature of Operator/Designate

October 04, 2021

Date