

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Bridge Street Children's Academy Inc.	Licence Number 2006855	Inspection Date January 26, 2024
Facility Name Bridge Street After School Academy		Telephone Number (506) 536-1066
Address 148 Bridge St Sackville NB E4L 3P7		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Jan 26, 2024	Jan 26, 2024
Comments: Quality Assurance Monitor was not able to confirm if one staff member had a CPR and First Aid certificate because her file was not accessible and not on site. A staff member from the other facility was able to bring the file over and QA monitor was able to confirm compliance. Deficiency is now compliant			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jan 26, 2024	Jan 26, 2024
Comments: Deficiency is now compliant Quality Assurance Monitor was not able to confirm the check with Social Development nor the Criminal record/vulnerable sector check because one educator's file was not accessible and not on site. A staff member from the other facility was able to bring the file over and QA monitor was able to confirm compliance. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 26, 2024	Jan 26, 2024

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 26, 2024	Jan 26, 2024
Comments: One staff member's file was not in the facility. All active staff member's file must be available for licensing staff to verify. A staff member from the other facility immediately brought the staff in question's file. Deficiency is now compliant.			

General Comments

Visit done at the center for a monitoring inspection.

Ratio was respected

During the visit, the Quality Assurance monitor verified:

- Daily activities
- incident records
- if children's personal belongings are easily accessible, labelled with the name of the child, only used for the intended child and stored separately for each child.

The Quality Assurance Monitor was able to observe hand washing, lunch time and indoor free play.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

January 26, 2024

Date

original signed by
Mikayla Legacy

Signature of Operator/Designate

January 26, 2024

Date