

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2006415	Inspection Date January 21, 2025	
Facility Name BGCCC After School Program		Telephone Number (506) 466-4300	
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7			
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Feb 04, 2025	
Comments: Review of Staff Files: One staff member without a valid first aid. Staff member cannot be left alone with children. Administrator to send to inspector once obtained.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Feb 04, 2025	
Comments: Pod Two: No science materials available. Materials to be added but not limited to: Flashlights, plastic test tubes, plants, microscope. Etc. Administrator to refer to Appendix 24- Equipment and Materials for School-age Children of the Operators Manual.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Feb 04, 2025	
Comments: Review of Staff Files: One staff member without a valid first aid. Staff member cannot be left alone with children. Administrator to send to inspector once obtained.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Feb 04, 2025	
Comments: Pod One: Paint peeling. To be painted. Washroom: Foot stool dirty. To be cleaned. Heater rusted. To be painted.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Feb 04, 2025	
Comments: Varsity of material depleted. Materials to be added but not limited to: Art materials, science materials, blocks and construction materials, and dramatic play materials. Administrator to refer to Appendix 24- Equipment and Materials for School-age Children of the Operators Manual.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Feb 04, 2025	
Comments: Pod One: Art shelf unsteady. To be fixed or discarded. Grey carpet in reading area corner lifting causing a tripping hazard. To be fixed or replaced. Clear puzzles containers broken. To be discarded and replaced. Pod Two: Couch stained. To be covered or replaced. Black chairs stained. To be covered or replaced.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Feb 04, 2025	
Comments: Daily incident logs not being filed chronologically by date in a folder or binder. Incident logs are to be filed chronologically by date in a folder or binder so that ELC licensing staff can easily access the information.			

General Comments
<p>A renewal inspection occurred today.</p> <p>Children were observed in the outside environment playing in the snow. The children made snow angels, had a snowball fight, swung on swings, and put snow on the slides to slide down faster.</p> <p>Pod One Room: Educators were observed engaged in drawing and mark making with the children. Children were observed having snack, playing with cars, and creating pictures using different stamps.</p> <p>Pod Two Room: Children were observed playing with lego, having snack, and playing catch. Educator shared with Licensing staff that they are new. Licensing staff discussed with the educator ways they could improve the layout of the classroom. For example: Having a discussion with the children to ask what different types of play materials they would like. Removing some tables, adding shelving and carpets to create defined learning centers, and creating a hockey center adding different teams and a score board created by the children.</p> <p>Children were observed having an open snack of trail mix and fruit salad. The children were able to eat when they wanted, which allowed children to be able to continue playing until they felt hungry, rather than being asked to eat at a specific time.</p> <p>The following records were reviewed: Playground checks, fire drills, and daily attendance sheets.</p> <p>All staff files were viewed, and a random review of child files was completed.</p>

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

January 23, 2025

Date

original signed by
Natasha Reid

Signature of Operator/Designate

January 23, 2025

Date