

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY INC	Licence Number 2006415	Inspection Date January 10, 2019
Facility Name BGCC AFTER SCHOOL PROGRAM		Telephone Number (506) 466-4300
Address 54 Disher Lane Dufferin Charlotte Co NB E3L 3H7		
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child. Comments: Educators did not have documentation/plans available to demonstrate their programming or planning to this point. Discussed following the children's interests and keeping documentation to demonstrate purposeful program planning going forward.	21	Jan 10, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Random review of child files. Medicare numbers missing for some children.	24(1)(b)(i)	Feb 18, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Random review of child files. Phone number missing for an emergency contact.	24(1)(b)(iv)	Feb 18, 2019	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister. Comments: Departure times missing on some records.	24(1)(f)	Jan 10, 2019	
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook. Comments: Random review of child files. Missing for some children.	26(2)	Feb 18, 2019	
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair. Comments: Couches and chairs are torn and showing a lot of wear. Smaller chair within younger after school room should be removed or replaced. Race car track toy within older afterschool room is in need of cleaning.	32(1)(d)	Feb 18, 2019	

Order for Compliance	Regulation	Date to be corrected	Date corrected
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jan 10, 2019	
Comments: Bleach and cleaning supplies being stored within the kitchen under the sink in unlocked cupboard. This cupboard will need to be locked going forward, or the toxic products will need to be moved to a locked area.			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Jan 10, 2019	
Comments: Return after exclusion form were missing.			

General Comments
<p>Completed renewal inspection today. Children were engaged in activities and educators were nurturing and engaged with the children throughout the rooms. The children are really enjoying the air hockey table. Both afterschool rooms have been freshly painted and are very inviting. Invitations were set up for the children today. Art invitations should encourage more open ended art, rather than pre-arranged cut outs or templates. I also recommend adding more variety to the creative art materials to help with this as well, especially within the older after school room.</p> <p>Allergy management plans to be completed for children with extreme allergies and an Essential Emergency Management plan to be completed for children with serious medical conditions (discussed these with educators within the rooms). Please see the Appendix of Operator Manual to access these forms.</p> <p>Surfacing under stationary equipment was not assessed today due to snow and frozen ground.</p>

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

January 10, 2019

Date

original signed by
Maria Cloney

Signature of Operator/Designate

January 10, 2019

Date