



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator THE CORPORATION OF THE ANGLICAN PARISH OF SHEDIAC	Licence Number 2006392	Inspection Date December 08, 2023
Facility Name St.Martin's Day Care and After School Kids Klub		Telephone Number (506) 532-0036
Address 3400 134 Route Shediac Cape NB E4P 3J2		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Jan 01, 2024	
Comments: The emergency evacuation and fire drills were not completed in November. The operator must ensure that emergency evacuation and fire drills are completed every month.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Jan 01, 2024	
Comments: The monthly review and maintenance plan was not completed for the month of November. The operator must ensure that a review and maintenance plan is completed on all stationary equipment every month.			

<p>General Comments</p> <p>Visit at the center for a monitoring Inspection. While Quality Assurance Monitor was on site, the following elements were verified:</p> <ul style="list-style-type: none"> -Ratio and maximum number of children - required documents are posted in a visible and prominent place in the facility - -Administrative records maintained on-site -Incident records <p>Ratio is respected at the time of the inspection All required documents were posted in the facility for parent to have access to the information. All minor incidents are properly recorded, documented and signed by parents so that they are well informed of any incidents that may have involved the child while at the facility</p> <p>During the visit, the Quality Assurance Monitor was able to observe indoor free play.</p>

original signed by
Sophie Powers

December 08, 2023

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Shawna Melanson

December 08, 2023

Signature of Operator/Designate

Date