

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator THE CORPORATION OF THE ANGLICAN PARISH OF SHEDIAC	Licence Number 2006392	Inspection Date June 07, 2021
Facility Name St.Martin's Day Care and After School Kids Klub		Telephone Number (506) 532-0036
Address 3400 134 Route Shediac Cape NB E4P 3J2		
Name of Early Learning and Childcare Licensing Staff Maryse Léger		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29. Comments: The last Inspection report has not been posted.	21(a) – (d)	Jun 09, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Three out of five audited child files have incomplete addresses for the medical practitioner.	24(1)(b)(ii)	Jun 14, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: The five audited child files have incomplete addresses for the emergency contacts. One child file has only one emergency contact. All child folders must contain 2 emergency contacts with complete contact information that can pick up the child within the required hour.	24(1)(b)(iv)	Jun 14, 2021	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records. Comments: The emergency evacuation and fire drill was not documented for the month of May. Administrator added the required information. Deficiency is now compliant	24(1)(k)	Jun 07, 2021	Jun 07, 2021
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector. Comments: The contact information for the Inspector is not posted.	25(e)	Jun 09, 2021	
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jun 14, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One child file is missing a signed statement from parent confirming they have read and understood the parent handbook.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Jun 14, 2021	
Comments: Four out of five audited child files do not have a signed parental consent.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Jun 14, 2021	
Comments: One child file is missing the consent to administer medication to the child.			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Jun 07, 2021	Jun 07, 2021
Comments: The monthly review and maintenance plan was not documented for the month of May 2021. Administrator documented the required information. The stairs on one the play structures is cover with rubber that is sticky out at the top. This poses a tripping hazard for the children. The rubber must be repaired. The children will not be allowed to use this part of the structure until repaired. The pea gravel protective surfacing around the same structure does not measure 30 cm in depth. Maintenance of this surfacing will be required for the children to use it.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jun 09, 2021	
Comments: A door leading to a hallway along which is an open storage room that has house paint. All toxic products must be locked with a key lock.			

General Comments

The procedures related to the yellow recovery phase of the Covid-19 pandemic were followed during the inspection.

During the inspection, the Inspector observed children engaged in various types of activities, lunch, story time and nap time.

original signed by
Maryse Léger

Signature of Early Learning and Childcare Licensing Staff

June 07, 2021

Date

original signed by
Kim Conner

Signature of Operator/Designate

June 07, 2021

Date