

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Karen Mollins	Licence Number 2004542	Inspection Date November 02, 2022
Facility Name Bell Air Day Care		Telephone Number (506) 871-2479
Address 29 Larsen Lane Salisbury NB E4J 3L2		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 07, 2022	
Comments: 3 of the files verified were incomplete. One of the child files didn't have any emergency contacts listed. The other two files didn't have a complete address for the emergency contacts. All child records must include the name, address and telephone number of at least 2 emergency contact.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Nov 02, 2022	Nov 02, 2022
Comments: While the operator and the children were gone to the park, the Quality Assurance monitor noticed that the daily attendance record sheet of the children was left at the facility. Attendance records must be taken out of the facility whenever children leave the building. Deficiency is now compliant			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (c) on each outing.	44(c)	Nov 02, 2022	Nov 02, 2022
Comments: The operator and the children went to the park without bringing a first aid kit. A first aid kit needs to be accessible on each outing. Deficiency is now compliant			

**General Comments**

During the monitoring inspection, Quality Assurance Monitor was able to observe indoor free play and snack time. While QA monitor was still on site, the kids left for a walk in the wagon. They were going to the park at the end of the street. The QA monitor had a discussion with the operator about the importance of bringing the attendance sheet and a first aid kit with her whenever they leave the facility.

QA monitor verified if all the necessary documents were posted in a visible and prominent place in the facility. She also verified the diaper changing area. All was in order.

General Comments

original signed by  
Sophie Powers

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

November 02, 2022

\_\_\_\_\_  
Date

original signed by  
Karen Mollins

\_\_\_\_\_  
Signature of Operator/Designate

November 02, 2022

\_\_\_\_\_  
Date