

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date July 26, 2022	
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784	
Address 20 Randy Jones Way Quispamsis NB E2E 0P1			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Aug 08, 2022	
Comments: Two staff files missing training qualification certificate or diploma. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 08, 2022	
Comments: Four staff files missing Job Description. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 26, 2022	
Comments: One staff file missing Criminal Record Check. To be added. New staff file review. Supervisor was able to provide proof of CRC during inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 26, 2022	
Comments: One staff file missing SD Check. To be added. New staff file review. Supervisor was able to provide proof of SD check during inspection.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 26, 2022	
Comments: One staff file missing First Aid Certificate. To be added. New staff file review. Supervisor was able to provide proof of First Aid during inspection.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Jul 26, 2022	
Comments: Washroom sink - unclean. Debris collecting in the bottom. Soap dispenser - unclean. Walls around sink and garbage can - unclean.  To be cleaned regularly.  Hand washing did not happen for most children and educators when returning from the pool and eating lunch. Hand washing routines to be reviewed with all staff. Discussed with site supervisor during inspection.  Table that hot lunch was served from was unclean during lunch service. To be cleaned before serving meals. Discussed with site supervisor during inspection.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Aug 08, 2022	
Comments: Floors accumulating debris in corners and around furniture. Snack wrappers on the floor. Educators must encourage children to tidy up their environment before moving on to next activity.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Aug 08, 2022	
Comments: Back to Nature (Side Two): Art materials depleted. Dramatic play materials depleted.  Y Games (Side Two): Dramatic play materials depleted.  Senior Adventure (Side One): Easel not set up with materials. To be set up each day with materials/activity. Example: paint, pastels, whiteboard markers, challenges, tallies, documentation, chalk, etc.  See Appendix 24 - Equipment and Materials for School-Age Children of the Operator Manual for examples of materials to add.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Aug 08, 2022	
Comments: Back to Nature (Side Two): Art shelf cluttered and unorganized. To be decluttered and organized in a way that invites children to engage in creative art. Green bench - paint chipping. To be repainted.  Senior Adventure (Side One): One shelving unit - back side broken. To be repaired.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
34(4) Despite sections 9 and 10, one educator is required for each of the following groups of children accessing a private pool, a public pool or a public swimming area while receiving services at a licensed facility: (a) one infant; (b) four preschool children or fewer; (c) eight school-age children or fewer; and (d) five children of mixed ages or fewer, if at least two of these children are school-age children.	34(4)	Jul 20, 2022	Jul 26, 2022
Comments: Deficiency is now compliant			

General Comments
<p>Summer Day Camp:</p> <p>Children and educators engaged in a variety of activities today including; swimming, cooperative gross motor games, creative art, story time, an obstacle course, making stress balls, Lego and board games.</p> <p>Three camps are currently running out of the upstairs license. Back to Nature, Y Games and Senior Adventure.</p> <p>Back to Nature :</p> <p>This group is currently focusing on outdoor play and has been working on a project that creates natural tie dye with their educator. How can you document this process with the children? The educator in this group was engaged in meaningful conversations at lunch, during transitions and at story time with the children.</p> <p>Y Games:</p> <p>This group has been engaging in a variety of tournament style games throughout the week. The children have created team bandanas and team names. Documentation is posted with a tally of each competition winner.</p> <p>Senior Adventure:</p> <p>This group was observed creating stress balls and making friendship bracelets today. A small group of children were building a fort under the desk. How can you expand on this emerging interest?</p> <p>Currently Side Two (by the kitchen) is divided in two camps. This has created some difficulties with room flow and depleted materials. Recommend joining these two camps together and creating one environment for the children to explore. Ensure that materials are still added to support each interest based camp.</p> <p>Incomplete new staff files have been an ongoing Order for Compliance. Moving forward all staff files must be complete and on site before new staff start employment. Recommend two staff review files each time a new staff is hired. Discussed with Site Supervisor and After School Manager during inspection.</p>

original signed by  
Britta Garnett

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Signature of Early Learning and Childcare Licensing Staff

July 26, 2022

\_\_\_\_\_  
Date

original signed by  
Op did not return signed report

\_\_\_\_\_  
Signature of Operator/Designate

July 26, 2022

\_\_\_\_\_  
Date