

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date November 15, 2021	
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784	
Address 20 Randy Jones Way Quispamsis NB E2E 0P1			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 03, 2021	Nov 03, 2021
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 19, 2021	
Comments: Middles group: Purposeful planning is not evident within this group. Programming planning sheets were requested but have not been completed for last week or this week. Previous interests have been identified during visits by ELC licensing staff and discussed with some staff members and supervisor. There is no evidence of materials that have been added to support these interests. (Previous comply by dates of Sept. 30/21, Oct.4/21, November 3/21, and Nov.8/21)			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Nov 16, 2021	
Comments: Staff attendance records are still not being maintained. Staff departure time missing for Nov.5/21. There were no staff attendance records completed for Nov.8-12/21. Staff attendance was not completed for today, until the arrival of ELC inspector when staff were asked to document this. ELC inspector spoke to each staff member this afternoon and requested that they document their attendance on the mandatory attendance records within their group. Staff confirmed their understanding. (Previous comply by date of Nov.1/21, and Nov.3/21)			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Oct 28, 2021	Nov 03, 2021
Comments: Deficiency is now compliant			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Nov 03, 2021	Nov 15, 2021
Comments: Deficiency is now compliant			

General Comments

A monitoring inspection was completed today to follow up on previous orders for compliance.

Administration of medication forms were reviewed and have been completed.
Attendance records were also reviewed for children and staff.

The "middles" group was outside upon the arrival of ELC inspector.
The senior side was dispersed throughout interest areas. Some children were observed playing BINGO with a staff member and appeared to be engaged in this activity.

Discussed dramatic play area with staff in senior group. Staff member reported that some creative art materials have been purchased to extend the children's learning within the café dramatic play area and that the children are still showing an interest in this area. Discussed further ideas, and adding sensory items like popcorn kernels etc. to this center.

The indoor play environment (the creative art shelf and the wall shelving unit) within the "middles" group is becoming disorganized and requires attention.

During today's visit, it was determined that additional disposable masks are needed on site as there are none left.

The visitor log was also not completed for someone on site. This must be completed for COVID-19 tracing purposes. Discussed with supervisor.

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

November 15, 2021

Date

original signed by
Laura Greer

Signature of Operator/Designate

November 15, 2021

Date