

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date October 28, 2021
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784
Address 20 Randy Jones Way Quispamsis NB E2E 0P1		
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 03, 2021	
Comments: One staff missing First Aid/CPR certificate from file. To be added. New staff file review. Previous comply by dates - Aug 31 and Oct 4, 2021.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Nov 03, 2021	
Comments: Middles Group - Some improvements noted in this area through invitations and environment set-up however, purposeful planning is not evident through documentation, materials added or planned activities.  Purposeful planning to be visible through documentation, photos, challenges, materials added to the environment and planned activities that support the children's interests. Previous comply by date - Sept 30, 2021  Children's current interest - Fort Building. What materials could be added that support and expand on this interest?			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 28, 2021	Oct 28, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Nov 01, 2021	
Comments: Staff member attendance records not maintained. Ensure staff attendance records are kept each day.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Oct 04, 2021	Oct 28, 2021
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Sep 30, 2021	Oct 28, 2021
Comments: Deficiency is now compliant			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 28, 2021	Oct 28, 2021
Comments: Toilet bowl cleaner unlocked in washroom. Toxic products must be kept in a locked space. Licensing staff brought this to staff's attention during inspection. Toxic product was then locked. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Oct 28, 2021	
Comments: Unable to confirm that medication is being locked up upon child's arrival to afterschool as child was not present during inspection.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Oct 28, 2021	
Comments: Administration of medication records were reviewed today and incomplete between Oct 19 - 22, 2021. Discussed with staff at inspection. Recommend assigning two staff to this task to ensure medication records are completed accurately. Previous comply by date - Sept 21, 2021.			
48(6) An operator of a licensed facility shall post information relating to any allergies of the children in the food preparation area.	48(6)	Sep 22, 2021	Oct 28, 2021
Comments:			

### General Comments

Monitoring Inspection completed today to follow up on orders for compliance left during Renewal Inspection and Follow Up Inspections.

Dramatic play materials have been added to each environment that are interesting for this age group. Real life materials have been added that allow children to explore measuring, serving, pouring and pretend play.

Discussed with supervisor and educators on site how to accurately record staff attendance. Ensure that attendance includes staff names, times, dates, group and any changes that take place throughout the day.

Some orders have been rectified, along with new orders added.

original signed by  
Breanne Jones

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Signature of Early Learning and Childcare Licensing Staff

October 28, 2021

\_\_\_\_\_  
Date

original signed by  
Laura Greer

\_\_\_\_\_  
Signature of Operator/Designate

October 28, 2021

\_\_\_\_\_  
Date