

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2002393	Inspection Date September 21, 2021	
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS		Telephone Number (506) 849-5784	
Address 20 Randy Jones Way Quispamsis NB E2E 0P1			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 04, 2021	
Comments: Staff members without first aid/CPR training have finished working for the summer. One new staff on site today. File review was completed. Administrator reports that staff member has completed training but there is no certificate issued yet. When this happens, staff are to request proof of completion from the provider to submit to administrator until certificate is received. Please request proof of completion and submit to inspector and add to staff's file. Previous comply by dates of July 16/21, August 31/21.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Sep 30, 2021	
Comments: Improvements were noted within the environment with purposeful planning. There were some invitations set up on the tables upon the children's arrival. Ensure educators are basing invitations on the children's interests, and extending these interests with the addition of props and materials to the children's environment.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Oct 04, 2021	Sep 21, 2021
Comments: Deficiency is now compliant			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Oct 04, 2021	Sep 21, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Oct 04, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: The children were observed to be engaged in interest centers today. Some of their interests included fort building, bracelet making, and Lego building. What could be added to the environment to demonstrate the children's learning, creations and projects? Now that the children's interests are becoming apparent, educators are to now post documentation within the environment to reflect this and add to the environment to extend these interests.</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 24, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 04, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 02, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Oct 04, 2021	
<p>Comments: Ensure monthly drill is completed within the month of September.</p>			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Sep 13, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Sep 30, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Oct 04, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Sep 13, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Sep 21, 2021	
<p>Comments: Medication was found in a child's backpack on the floor during today's inspection. This must be locked up going forward upon child's arrival to facility after school. Previous comply by date of September 2, 2021.</p>			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Sep 02, 2021	Sep 21, 2021
<p>Comments: Deficiency is now compliant</p>			

Order for Compliance	Regulation	Date to be corrected	Date corrected
9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators.	9(5)	Sep 02, 2021	Sep 21, 2021
Comments: Deficiency is now compliant			

**General Comments**

A follow up to the renewal inspection was completed by Quality Assurance Monitor and Inspector today.

The environment has been altered to create 2 separate learning environments for the children. The curtain was drawn today and staff have altered the division of the room to create a different traffic hall way in order to utilize the shelving and counter top space near the back wall. This appears to be working well and the children have reportedly responded well to the change in room set up.

Educators positioned themselves to greet children upon arrival today and provide reminders about hand washing. Ensure this continues to happen so that the children become comfortable with this routine and expectation.

The cubby area was tidy at the time of today's inspection. The children's names should be added to cubbies to provide a sense of ownership for each child.

Recommending the addition of the children's photos/creative art to the photo frames within their environment to promote a sense of belonging and ownership (as recommended at time of renewal inspection September 2/21).

Some materials and props have been added to the environment to make the centers more inviting (ex: bookshelf, books, lights and decorative leaves have been added to the wooden house structure). The children were observed to be dispersed and engaged within their environment today. Dramatic play areas are still lacking and require further attention.

Supervisor reports that there has been additional support at this site since the time of the renewal inspection. Educators also report that additional materials and equipment have been ordered.

Medication was discussed with staff and administrator at time of inspection. There was no consent on file for a child who requires ongoing medication. The amount documented on medication form was also incorrect as dosage on bottle was different than the dosage on form.

See monitoring inspection dated September 21/21 for further information regarding new orders for compliance.

original signed by  
Breanne Jones

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Signature of Early Learning and Childcare Licensing Staff

September 21, 2021

\_\_\_\_\_  
Date

original signed by  
Laura Greer

\_\_\_\_\_  
Signature of Operator/Designate

September 21, 2021

\_\_\_\_\_  
Date