

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

|   |                           |                                     |                |
|---|---------------------------|-------------------------------------|----------------|
| Name of operator<br>YMCA OF GREATER SAINT JOHN INC.   | Licence Number<br>2002393 | Inspection Date<br>October 13, 2020 |                |
| Facility Name<br>YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - UPSTAIRS  |                           | Telephone Number<br>(506) 849-5784  |                |
| Address<br>20 Randy Jones Way Quispamsis NB E2E 0P1   |                           |                                     |                |
| Name of Early Learning and Childcare Licensing Staff<br>Breanne Jones   |                           | Position Title<br>Inspector         |                |
| Order for Compliance  | Regulation                | Date to be corrected                | Date corrected |
| 21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29. | 21(a) – (d)               | Oct 14, 2020                        |                |
| Comments: All pages of renewal inspection report and monitoring inspection report were not visible/accessible under glass of board. Please ensure that all pages can be read (as stated on previous monitoring inspection with comply by date of July 8, 2020).                               |                           |                                     |                |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.                                | 24(1)(c)(vi)              | Oct 14, 2020                        |                |
| Comments: Copy of Social Development check was not in one staff's file at time of inspection. Ensure updated copies are filed are placed in staff files once received going forward. Copy was found on computer and placed in staff file at time of inspection.                               |                           |                                     |                |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.   | 25(f)                     | Oct 14, 2020                        |                |
| Comments: Not posted on parent board at the time of inspection.   |                           |                                     |                |
| 28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.  | 28(2)                     | Oct 14, 2020                        |                |
| Comments: Fire drill was not documented for the month of September. Ensure fire drills are conducted monthly going forward.   |                           |                                     |                |
| 28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.   | 28(3)(a)                  | Oct 14, 2020                        |                |

| Order for Compliance  | Regulation | Date to be corrected | Date corrected |
|---|------------|----------------------|----------------|
| <p>Comments: Screening: A temperature check is required for essential visitors to facility as a part of the screening process. This was only done after brought to facility's attention at time of inspection. Signage should also be posted to the main door to inform parents and visitors of screening procedures.</p> <p>Group Logs: These were not complete-ensure all dates are recorded on form and that "the date group established" reflects the date that a change was made to that grouping. Staff temperatures should still be recorded on group log. Some educators did not understand how to complete forms-please review with all staff members.</p> <p>Washrooms: Washrooms were not being cleaned/sanitized in between bubble groups during time of inspection. Moving 2 groups downstairs could help with this.</p> <p>Physical distancing: There are currently 2 separate groups of children on either side of the curtain within the upstairs environment. The method being used to separate the groups of children was not working during the time of inspection as children from different groups were observed not maintaining physical distancing guidelines. This was observed multiple times during the inspection. The downstairs room is currently empty and could accommodate 2 groups of children. Recommending that 2 groups are moved to the downstairs in order to ensure physical distancing and bubble groups can be maintained. The movement by educators should be restricted as much as possible to prevent non-essential movement between rooms.</p> <p>Serving food: Children were assisting in serving snack to other children at time of inspection. This can not happen, and food must be plated by the educator. Drink cooler should be discontinued for the time being as this involves children of various groups touching common surfaces. Educators can serve drinks using a pitcher.</p> <p>The walls surrounding the sink area need to be cleaned. Observed stains and paint on walls within this area. This should be part of routine cleaning of this area.</p> |            |                      |                |
| <p>30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.</p>   | 30(3)      | Oct 16, 2020         |                |
| <p>Comments: Paint touch ups are required within both rooms (junior and senior sides), especially near the windows/window ledges.</p>   |            |                      |                |
| <p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.</p>  | 32(1)(a)   | Oct 14, 2020         |                |
| <p>Comments: Materials were lacking within the groups closest to windows on senior side and junior side at time of inspection. Some children were requesting pencils, and additional pencil crayons as there were not enough. There were materials drying within one of the groups but they were not accessible to the children. Ensure the room is set up and ready for children's arrival daily. Other creative art materials (glue, scissors, etc.) are needed within this group, as well as additional games, puzzles. Ensure materials are available to support the interests of all children. Also discussed moving the materials that have been recently cleaned and set out to dry to the counter outside of rooms, so that the tables within each group can be used by the children.</p>   |            |                      |                |
| <p>32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.</p>   | 32(1)(d)   | Oct 23, 2020         |                |
| <p>Comments: The grey chair within the sitting corner beside book shelf is torn (on back)-to be repaired or removed. The back of the couch on the senior side closest to window is broken-to be repaired or removed. Grey couch is torn with stuffing exposed. To be repaired or removed. Broken materials (easel, table) are accumulating beside the counter within upstairs environment. These items also need to be removed.</p>   |            |                      |                |

### General Comments

Hand washing routines were observed during time of inspection. Children were greeted upon arrival to facility. Children were observed engaged indoors (creative art, completing homework, building Lego, dramatic play) and outdoors today.

Attendance records:

General Comments

These should be completed within each bubble grouping going forward. This will prevent educators crossing into all group environments to obtain this information regarding arrival and departure times.

Incident reports:

Ensure these are filed chronologically and that they are filed separately for each license.

Ensure Allergy Management plans are updated accordingly. If a child no longer has anaphylaxis, the plan should indicate this. Ensure parent signs off on this when there are updates.

It would be nice to see invitations set up for the children's arrival. Materials and books should be tailored to the interests of the children.

Some of the children within the seniors group are currently interested in sketching and comic making. What could be added to the environments to support this?

original signed by  
Breanne Jones

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

October 13, 2020

\_\_\_\_\_  
Date

original signed by  
Laura Greer

\_\_\_\_\_  
Signature of Operator/Designate

October 13, 2020

\_\_\_\_\_  
Date