

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Headstart Inc.	Licence Number 2001445	Inspection Date March 10, 2023	
Facility Name Moncton Headstart Early Family Intervention		Telephone Number (506) 858-8252	
Address 1111 Mountain Road Moncton NB E1C 2S9			
Name of Early Learning and Childcare Licensing Staff Kyleigh Roy		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Mar 23, 2023	
Comments: During the renewal inspection, the inspector observed that the members of the board of directors did not obtain a criminal record check/vulnerable sector check. The operator must ensure that each board member receives a criminal record check and/or a vulnerable sector check if they have contact with children.			
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Mar 23, 2023	
Comments: During the renewal inspection, the inspector observed that the members of the board of directors who handle finances of the facility did not obtain a check with Social Development. The operator must ensure that they obtain a social development check if they have direct contact with children or if they handle the finances of the facility.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Mar 23, 2023	
Comments: During the renewal inspection, the inspector observed that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is missing in 1 of the 17 employee files. The administrator advised the inspector that the educator recently completed their course and is waiting to receive their certificate. The operator must ensure that a copy of a valid first aid (FA) certificate and a valid cardiopulmonary resuscitation (CPR) certificate is maintained in the educator's file.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.	25(f)	Mar 10, 2023	Mar 08, 2023
Comments: During the renewal inspection the inspector observed that the names and telephone numbers of board members are not posted in a visible area inside the facility. During the inspection, the administrator posted the names and telephone numbers of board members on a bulletin board near the main entrance. Deficiency is now compliant.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Mar 08, 2023	Mar 08, 2023
Comments: During the renewal inspection, the inspector observed that non-prescribed medication is stored in a cabinet in the kitchen. The operator must ensure that all medication is stored out of reach of the children and that medications are always locked. During the inspection, the cook placed the medication in a locked cabinet in the kitchen. Deficiency is now compliant.			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Mar 08, 2023	Mar 08, 2023
Comments: During the renewal inspection, the inspector observed that diaper changing procedures are not posted in 2 of the 3 diaper changing areas. During the inspection, the administrator placed a copy of the diaper changing procedures in both of the diaper changing areas. Deficiency is now compliant.			

General Comments

During the renewal inspection, the inspector observed indoor free play where the children had access to sensory bins and a water table. The inspector also observed lunch time and quiet time.

During the inspection the ground was snow covered; therefore, the park assessment will be conducted in the spring with a member of the licensing team. The use of the outdoor play structures is not recommended as the ground is frozen and does not provide protective surfacing.

The ratio is respected during the inspection.

original signed by
Kyleigh Roy

Signature of Early Learning and Childcare Licensing Staff

March 09, 2023

Date

original signed by
Caroline Donelle

Signature of Operator/Designate

March 09, 2023

Date