

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Headstart Inc.	Licence Number 2001445	Inspection Date June 23, 2022
Facility Name Moncton Headstart Early Family Intervention		Telephone Number (506) 858-8252
Address 1111 Mountain Road Moncton NB E1C 2S9		
Name of Early Learning and Childcare Licensing Staff Jessica Belliveau-Doiron		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jun 30, 2022	
Comments: 4 out of 8 children's files verified do not have the full address (city) of the emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 30, 2022	
Comments: 3 student files did not have the description of duties and responsibilities in their staff files. The administrator had 2 student read and sign the description of duties and responsibilities while on-site and it was put in their staff file.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Jul 21, 2022	
Comments: The stationary equipment surrounded by sand needs to be tilled so that it is not compact. The stationary equipment surrounded by pea gravel needs more pea gravel or needs to be scrapped in some areas to respect the appropriate depth of protective surface. The administrator will not use the playground surrounded by sand until it is tilled.			

<p><b>General Comments</b></p> <p>During the renewal inspection, the children were observed playing organized activities (dancing, signing). The inspector observed free play, outdoor play and lunch time.</p> <p>Inspector reminded the administrator to update the Quality Assurance Monitor and Inspector's contact information in the facility.</p>
--

original signed by  
**Jessica Belliveau-Doiron**

**June 23, 2022**

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by  
Tracy Arnand

June 23, 2022

---

Signature of Operator/Designate

---

Date