

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 2000695	Inspection Date July 25, 2023	
Facility Name YMCA OF GREATER SJ MCC CHILDCARE AND AFTER SCHOOL PROGRAM		Telephone Number (506) 632-6157	
Address 99 Daniel Avenue Saint John NB E2K 4P3			
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (a) has been convicted of an offence listed in Schedule B for which a pardon has not been granted or in respect of which a record suspension has not been ordered.	13(2)(a)	Jul 21, 2023	Jul 21, 2023
Comments: One staff file missing Criminal Record Check. To be added. New staff file review. Supervisor was able to provide proof of CRC during inspection. Deficiency is now compliant.			
13(2) An operator of a licensed facility shall not employ or otherwise engage a person as a staff member if the person (b) has been identified by a check with the Department of Social Development under paragraphs 12(4)(a) to (d).	13(2)(b)	Jul 21, 2023	Jul 21, 2023
Comments: One staff file missing SD Check. To be added. New staff file review. Supervisor was able to provide proof of SD check during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Jul 21, 2023	Jul 21, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Jul 21, 2023	Jul 21, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jul 21, 2023	Jul 21, 2023

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 28, 2023	
Comments: One staff file without a staff signed statement.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Jul 21, 2023	Jul 21, 2023
Comments: One staff file missing Criminal Record Check. To be added. New staff file review. Supervisor was able to provide proof of CRC during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 21, 2023	Jul 21, 2023
Comments: One staff file missing SD Check. To be added. New staff file review. Supervisor was able to provide proof of SD check during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jul 21, 2023	Jul 21, 2023
Comments: One staff file missing First Aid Certificate. To be added. New staff file review. Supervisor was able to provide proof of First Aid during inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jul 24, 2023	
Comments: Two/Threes Room: Attendance left inside during outdoor play. Ensure attendance is taken outside each time.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Aug 28, 2023	
Comments: Stage: Grey divider wall - unclean. To be deep cleaned.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Aug 28, 2023	
Comments: Preschool Outdoor Play Area: Surfacing not adequate under two small slides and steps. Surfacing to be added. Ripped bag of gravel on ground. To be removed. Large garden box - board missing, edge splintering. To be repaired. Two small picnic tables in poor repair. To be sanded and painted.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Aug 28, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Games Room: Dramatic play materials depleted. Examples of items to add, but not limited to costumes, hats, scarves, purses, office supplies, restaurant items, clipboards, cash register, money, pretend food, real life items, loose parts, tools, items that support the children's interests.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Aug 28, 2023	
Comments: Stage: Balck and Grey Rectangle Rug - unclean. To be vacuumed regularly. Block shelf - top and back peeling. To be repaired. Grey and White Pillows - stained. To be replaced. Games Room: Pencils and pencil crayons not sharpened. To be sharpened. Couch in poor repair. To be replaced.			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Aug 28, 2023	
Comments: Outdoor play materials depleted. Examples of materials to include, but are not limited to: balls, pots, pans, utensils, bowls, pylons, small vehicles, plants, art materials, clipboards, rulers, books, loose parts, tools, nets, magnifying glasses, containers (for bug catching/dumping/pouring), water play materials, mark making materials and materials that support the children's interests. Mud kitchen materials depleted. Examples of materials to include, but not limited to: pots, pans, utensils, bowls, funnels, tubing, colanders, paint brushes, water source, measuring cups, and muffin tins.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Jul 24, 2023	
Comments: Playground: Mulch pooling under play structure. Sand pooling away from under the swings (both sets). Ensure surfacing is raked regularly to prevent pooling under structure and swings.			
51(2) The operator of a licensed facility shall inform the Minister and the parent or guardian of the child involved in an incident under subsection (1) as soon as the circumstances permit and shall ensure that the parent or guardian signs the incident report to confirm their awareness.	51(2)	Aug 28, 2023	
Comments: One reportable incident report form not signed by parent. To be signed and submitted via email to Quality Assurance Monitor.			
51(3) The operator of a licensed facility shall (a) maintain a copy of the report for the child's file.	51(3)(a)	Aug 28, 2023	
Comments: One reportable incident report form not maintained n child's file. To be added.			

General Comments
Renewal Inspection: Children and educators observed engaged in a variety of activities including outdoor play, painting, sensory play, gross motor play, and indoor play. Educators observed engaging in conversations with children at their level. Each preschool room is set up with a variety of materials that respond to the children's current interests. Discussed moving documentation down to children's level within the preschool rooms. This allows children to revisit their learning and experiences. Taco wraps, garden salad and milk were served for lunch.

General Comments

Hand washing and nap routines observed.

original signed by

Lisa Green

Signature of Early Learning and Childcare Licensing Staff

July 25, 2023

Date

original signed by

Sarah Caldwell

Signature of Operator/Designate

July 25, 2023

Date