

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sunbury West Headstart Inc.	Licence Number 2000671	Inspection Date November 14, 2023
Facility Name Sunbury West Headstart		Telephone Number (506) 368-2900
Address 5 Pride's Landing Road Fredericton Junction NB E5L 1Y1		
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Dec 01, 2023	
Comments: There are board members that are missing copies of their criminal record checks. Please e-mail them to me and keep them on file at the facility. Board members must obtain required checks prior to employment.			

<p><b>General Comments</b></p> <p>Educators are very attentive to the needs of the children. They redirect challenging behaviours, give gentle reminders and encourage the children for appropriate responses and behaviours. Educators were observed giving praise for accomplishments.</p> <p>There is a flow of activities within the classroom. Educators are documenting learning through scrapbooking and learning stories. Licensing staff also observed an activity done with a pumpkin where the pumpkin was carved and then pieces were put into a jar for decomposition. The observations were charted and once completed the children will grow pumpkins. Educators also enlarged a map so that the children could see where they live within the community.</p> <p>The classroom has many learning centres set up for learning and the educators provide materials and activities that help support the children's development.</p> <p>Filing system is organized and licensing staff was able to verify all documentation for licensing. Please forward the criminal record checks for the new board members once received.</p>
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original signed by  
Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

November 14, 2023

Date

original signed by  
Neala Braedley

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Signature of Operator/Designate

November 14, 2023

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Date