

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Family Resource Centre for the Military Community Inc.	Licence Number 505075	Inspection Date November 14, 2023
Facility Name NBMFRC After School Program		Telephone Number (506) 422-3064
Address Unit A 45 St Lawrence Avenue Oromocto NB E2V 4J5		
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Nov 30, 2023	
Comments: Please ensure that the criminal record, vulnerable sector checks and social development checks are in a file in the facility. Board members are required to have these records completed before serving on the Board of Directors.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (g) attendance records of staff members.	24(1)(g)	Nov 14, 2023	Nov 14, 2023
Comments: Staff attendance records are not being kept up to date. Staff must sign in and out each time they enter a room for work even if they are doing split shifts. Staff signed in at the time of my visit and the administrator advised that they will do this going forward.			

<p><b>General Comments</b></p> <p>Licensing staff arrived when educators were meeting the school age bus. Licensing staff observed children getting off the bus and walking back into the facility in an organized fashion. Educators advised licensing staff that frequent headcounts and attendance is taken. Licensing staff observed educators calling parents when children who were suppose to be at the facility did not arrive. Safety practices were in place and followed at the time of visit.</p> <p>There is a variety of materials and learning centres set up for the children. The educators set up invitations for play including science experiments and art activities. Educators are building their activities based on the children's interest and documenting with pictures, learning stories and charts.</p> <p>Licensing staff advised educators that the mixed spray bottles with approved solutions in them should be kept out of the reach of the children but not locked up. This is to ensure frequent use. Dish soap is not a toxic product and may be left out on the counter.</p>
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original signed by \_\_\_\_\_

November 14, 2023

Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by

Trina Harty

Signature of Operator/Designate

November 14, 2023

Date