

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

|  |                          |                                      |
|--|--------------------------|--------------------------------------|
| Name of operator<br>Family Resource Centre for the Military Community Inc. | Licence Number<br>505075 | Inspection Date<br>November 24, 2022 |
| Facility Name<br>NBMFRC After School Program                               |                          | Telephone Number<br>(506) 422-3064   |
| Address<br>Unit A 45 St Lawrence Avenue Oromocto NB E2V 4J5                |                          |                                      |
| Name of Early Learning and Childcare Licensing Staff<br>Jennifer Godin     |                          | Position Title<br>Inspector          |

| Order for Compliance   | Regulation  | Date to be corrected | Date corrected |
|--|-------------|----------------------|----------------|
| 21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.  | 21(a) – (d) | Dec 02, 2022         | Nov 24, 2022   |
| Comments: Deficiency is now compliant  |             |                      |                |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.  | 25(a)       | Dec 02, 2022         |                |
| Comments: Only one classroom was observed to have a daily routine posted. Please ensure that either all classrooms have a daily routine posted or have it posted to your parent information board.   |             |                      |                |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.  | 25(d)       | Dec 02, 2022         | Nov 24, 2022   |
| Comments: Deficiency is now compliant  |             |                      |                |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.   | 25(e)       | Dec 02, 2022         | Nov 24, 2022   |
| Comments: Deficiency is now compliant  |             |                      |                |
| 28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.   | 28(2)       | Nov 30, 2022         |                |
| Comments: Last emergency evacuation practice that is recorded is September 15, 2022.   |             |                      |                |
| 33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.                                 | 33(3)       | Nov 30, 2022         |                |
| Comments: Last monthly review that is recorded is September 2, 2022.   |             |                      |                |
| 44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility. | 44(a)       | Nov 30, 2022         |                |

| Order for Compliance   | Regulation | Date to be corrected | Date corrected |
|--|------------|----------------------|----------------|
| Comments: First aid kits are accessible in the facility and taken outside with each class, but all three kits have not been checked since the summer months.<br>-"Group A" kit was last checked in June 2022<br>-"Group B" kit was last checked in July 2022<br>-"Group C" kit was last checked in July 2022 |            |                      |                |

**General Comments**

Educators were observed preparing for the children's arrival by setting out play invitations for them to do once they arrived from school. Some of the play invitation that were set up were winter related diamond art activities and Christmas ornament kits.

Educators walk to the bus stop to greet the children after school. Children were provided with the opportunity to play freely around the room. Children were provided with the opportunity for snack, should they wish. Once snack was finished everyone went outside.

Observed positive child guidance practices such as offering choices and assisting children in decision-making and using gentle reminders when needed.

All children's cubbies are labelled with their names.

Educator and child files that were observed today were in compliance with licensing regulations.

Please ensure that educators are identifying the "absent code" on the children's attendance sheet when they are not present.

A reminder that all fridge temperatures must be checked and recorded daily.

A reminder emergency evacuation practices are to be done monthly and recorded on the appropriate form. Having a monthly emergency evacuation drill ensures the safety of the children and staff members in the event of an actual emergency.

A reminder that all first aid kits must be checked and maintained monthly and have it recorded on the appropriate form.

A reminder that educators are to complete monthly review and maintenance checklist for stationary equipment

original signed by  
Jennifer Godin

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

November 25, 2022

\_\_\_\_\_  
Date

original signed by  
Trina Harty

\_\_\_\_\_  
Signature of Operator/Designate

November 25, 2022

\_\_\_\_\_  
Date